

Dudley Group of Hospitals: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Pam Smith
Contact number & email	Pamela.smith@dgh.nhs.uk
Directorate or Department and Team	Director of Nursing
2. Name of service or policy	Admission to the Neonatal Unit guideline
Is this a new or existing piece of work?	Changes to ratified document
3. Target audience	Midwifery, Obstetrics and Neonatal
4. What are the aims of the service/policy?	<p>This guideline outlines the process for admission of a baby to NNU, including:</p> <ul style="list-style-type: none"> • Staff responsibilities • Criteria for admission • Transport arrangements for the movement of a sick newborn from the obstetric/midwifery units to the neonatal unit • Communication between NNU and maternity • The process for reporting unanticipated admissions to the neonatal unit • Audit process
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	<p>No</p> <p>Age, disability. Ethnic origin, gender. Religion/belief or sexual orientation not affected by the policy.</p>
6. Are there any factors that could lead to different outcomes or satisfaction levels based on	<p>No</p> <p>Age, disability. Ethnic origin, gender.</p>

people's age, disability, ethnic origin, gender, religion/belief or sexual orientation? If No, please provide brief reasons.	Religion/belief or sexual orientation not affected by the policy.
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If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening: Pam Smith

Job Title: Matron Paediatrics and Neonates

Date sent to Head of Service, Matron or Head of department: 26/06/2013

Date sent to Head of Communications, Trust HQ: 26/06/2013

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3251