

Dudley Group : Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Graham Dunn
Contact number and email	Ext 3464 graham.dunn@dgoh.nhs.uk
Directorate or Department and Team	Operations and Transformation - Health and Safety Department
2. Name of service or policy	Health and Safety at Work Policy
Is this a new or existing piece of work?	Existing policy reviewed and revised May 2011
3. Target audience e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	DGOH staff, NHS staff, professional health organisations, voluntary organisation, patients, public and contractors
4. What are the aims of the service/ policy?	Policy outlines the commitment of the Trust so far as is reasonably practicable to providing a safe place of work and a healthy working environment for all of its employees, patients, visitors, volunteers, contractors and those affected by or involved in the Trust's activities and any other person with authorised access to the Trust premises
5. Does any part of this service/ policy have a <i>positive impact</i> on our duty to promote good race relations, eliminate discrimination and promote equality based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? If no, please provide brief reasons.	No
6. Could any part of this	No - this Policy ensures that all

<p>service/policy have an adverse impact on our duty to promote good race relations, eliminate discrimination and promote equality based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation?</p> <p>If no, please provide brief reasons.</p>	<p>practicable efforts are made to maintain a healthy and safe working environment and to safeguard employees from injury and ill health arising from work activity.</p>
<p>7. Are there any factors that could lead to differential take-up, outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation?</p> <p>If No, please provide brief reasons.</p>	<p>No - this Policy accepts in full the duties imposed by the Health and Safety at Work Act 1974 and depicts both the detail and intent of that act.</p>

If you have answered yes to any of questions 5 -7, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered no to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Communications Manager at Trust HQ.

Name of person completing this screening: Graham Dunn

Job Title: Health and Safety Facilitator

Date sent to Head of Service, Matron or Head of Department: 12/05/11

Date sent to Head of Communications, Trust HQ: 12/05/11

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3251.