

Dudley Group NHS Foundation Trust: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Alexandra Bayliss
Contact number & email	Ext 2705/3253 Alexandra.Bayliss@dgh.nhs.uk
Directorate or Department and Team	Human Resources
2. Name of service or policy 2.1 Version	Inoculation/Sharps Splash Injury Policy v4
Is this a new or existing piece of work?	existing
3. Target audience e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	This policy applies to all employees of the Trust, agency staff, voluntary workers and any contractor conducting business on Trust premises
4. What are the aims of the service/policy? i.e. what does the policy or service hope to achieve?	The aim of the policy is to provide all those who suffer an inoculation, sharps or splash injuries with clear and concise on how to manage the situation identifying where advice and support will be obtained.
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No, this policy is open to all people who are affected by this type of injury in the workplace.
6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation? If No, please provide brief reasons.	No, the support within the policy remains available to all persons regardless of protected characteristic. The process for managing this type of injury remains the same for all persons affected.

If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening: Alexandra Bayliss

Job Title: Human Resources Manager

Date sent to Head of Service, Matron or Head of department: 15 October 2012

Date sent to Head of Communications, Trust HQ: 11th Jan 2013

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3807