

Dudley Group of Hospitals: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Margaret Marriott
Contact number & email	X1024; margaret.marriott@dgoh.nhs.uk
Directorate or Department and Team	Research & Development
2. Name of service or policy	Research Passport Policy
Is this a new or existing piece of work?	New policy, but replaces Procedure for Issuing Reciprocal Agreements
3. Target audience e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	DGOH research active staff and those from other Trusts and Universities with whom they collaborate
4. What are the aims of the service/ policy? i.e. what does the policy or service hope to achieve?	To formalise Trust's decision to recognise the National Institute of Health Research's Research Passport scheme
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No, it is based on assessment of the type of research that is to be carried out which determines what preliminary checks are required before the researcher is permitted to access Trust patients/ data.
6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation? If No, please provide brief reasons.	No

If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening: Margaret Marriott

Job Title: Research & Development Facilitator

Date sent to Head of Service, Matron or Head of department: 7 April 2010

Date sent to Head of Communications, Trust HQ: 7 April 2010

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3251