

## Dudley Group of Hospitals Charity

# Trustee's Annual Report 2010/11





# DGoH Charity Promises

## We promise to use your donation responsibly

We will use your donation wisely in support of the Trust's excellent work. You can be confident that your donation will go towards the Dudley Group of Hospitals' needs in accordance with your wishes.

## We promise to respect your privacy

All of our donor records are treated in complete confidence under the Data Protection Act of 1998. Any donor who would like to remain anonymous will be treated as such.

## We promise to appreciate your donation

The generosity of the local community is vital for the success of the DGoH Charity. Your help will enable us to ensure our patients' stay with us is as comfortable as possible.



### Our mission statement

"To enhance and further improve the high quality services provided by the Trust, providing additional comfort and benefit to its patients and staff, by focusing fund expenditure on areas not covered or fully supported by NHS funds."

### The Charity's objectives are as follows:

"For any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the service provided by The Dudley Group of Hospitals NHS Foundation Trust."

DGoH Charity is a registered charity. Number 1056979

# Update from the Trust Charity Fundraiser

I am well in to my second year now I am delighted to see many of my hopes and plans for the charity have come into reality. We ran various successful campaigns including Make a Will Week and Go Neon. Christmas fundraising was a great boost to funds, culminating in a Santa Abseil down the walls of Dudley Castle (Page 5). We also launched the much awaited Staff Lottery in November in time for a special extra prize Christmas Draw.

We are developing ways of reaching the public by including a charity section on the Trust website and building relationships with the local press. We have also produced a JustGiving home page to encourage fundraisers to raise money online.

It was a pleasure to see the delivery of the much needed biopsy chair in the Breast Care Unit (page 7). We have also taken delivery of the first batch of Patient Comfort Packs in the Emergency Assessment Unit. The packs, which cost £1 each, are for those arriving in a hurry - simple things such as a toothbrush, toothpaste and a comb can really help someone settle in. Liaising with the wards and departments is an important part of my role. Understanding their requirements can unveil areas of need. This knowledge can also help prospective fundraisers decide on an area of care to work towards.

Looking forward, the Dudley Group of Hospitals Charity are delighted to have been nominated as one of the Mayor's Charities for 2011, the local police are cycling from Lands End to John O'Groates, two fire fighters are taking part in the Iron Man Challenge and a group of over 80 cyclists are riding in fancy dress from Tipton to Bridgnorth. These are just a few of the many wonderful people who have decided to support our charity over the coming months. It's going to be a busy year.

Help me continue my quest to put the Dudley Group of Hospitals Charity at the forefront of people's minds. You can host an event, get sponsored for something or raise funds in the main reception at Russells Hall. You can also join in with one of the many DGoH Charity Campaigns we will be running throughout the year (see page 18).

Once again I have the pleasure in thanking everyone who has raised money for the DGoH Charity in the past and encourage anyone wishing to raise funds in the future to get in contact with me – I may be able to help.

## Karen Phillips

Fundraising Co-ordinator

Tel: (01384) 456111 extension 3349

[karen.phillips@dgh.nhs.uk](mailto:karen.phillips@dgh.nhs.uk)

[www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)

[www.justgiving.com/dghc](http://www.justgiving.com/dghc)



**“ Making our vision happen involves all our partners: staff, patients and the local community”**

If you want to know more about how to fundraise for the Dudley Group of Hospitals Charity, or wish to make a donation, please contact the Fundraising Co-ordinator on (01384) 456111 ext 3349 or via email to [karen.phillips@dgh.nhs.uk](mailto:karen.phillips@dgh.nhs.uk)

# Charity Trustees And Advisers

The Corporate Trustee presents the Charitable Fund's Annual Report together with the Audited Accounts for the year ended 31 March 2011.

The Charity's Annual Report and Accounts for the year ended 31 March 2011 have been prepared by the Corporate Trustee in accordance with Part VI of the Charities Act 1993 and the Charities (Accounts & Reports) Regulations 2005. The Charity's Report and Accounts include all the separately established funds for which The Dudley Group of Hospitals NHS Foundation Trust is the sole beneficiary.

## The Charity has a Corporate Trustee: The Dudley Group of Hospitals NHS Foundation Trust.

The members of the NHS Foundation Trust Board who served during the financial year were as follows:



**John Edwards**  
Chairman (Non-Executive Director)  
commenced 1.11.10



**Paula Clark**  
Chief Executive (Executive Director)



**Richard Beeken**  
Director of Operations and  
Transformation (Voting Director)  
commenced 15.6.10



**Denise McMahon**  
Nursing Director (Executive Director)



**Paul Assinder**  
Director of Finance & Information  
(Executive Director)



**Paul Harrison**  
Medical Director (Executive Director)



**Kathryn Williets**  
Non-Executive Director



**David Badger**  
Non-Executive Director



**Ann Becke**  
Non-Executive Director



**Jonathan Fellows**  
Non-Executive Director

**David Bland** - Non-Executive Director commenced 1.8.10

**Richard Milner** - Associate Non-Executive Director commenced 1.10.10

**Alfred Edwards** - Chairman (Non-Executive Director) retired 31.10.10

**Paul Brennan** - Operations Director (Voting Director) resigned 31.5.10

**Ruth Serrell** - Performance Director (Voting Director) resigned 01.07.10

**Janine Clarke** - Human Resources Director (Non Voting Director) resigned 1.7.10

The Charitable Funds are registered with the Charity Commission (no. 1056979) in accordance with the Charities Act 1993.

## Reference and Administrative details

The Dudley Group of Hospitals Charity, registered Charity Number 1056979, was entered on the Central Register of Charities on the 22nd July 1996. The Charity is constituted of 135 individual funds (2010: 124) as at the 31st March 2011 and the notes to the accounts distinguish the types of fund held and disclose separately all material funds.

Charitable funds received by the Charity are accepted and held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.



“We get such enjoyment when we sing, and to think we are supporting so many good causes gives us an enormous boost.”

The Gentlemen Songsters donated £1,000 to the Georgina Unit and also kindly performed in a festive concert in the main reception at Russells Hall.



“What a great idea! The Santa suits gave a wonderful festive feel to the event. I can’t wait to see what you do next year.”

More than 20 Santa’s abseiled down the walls of Dudley Castle and raised over £1,500 for the Children’s Department at Russells Hall Hospital.

## Trustee

The Dudley Group of Hospitals NHS Foundation Trust is the Corporate Trustee of the Charitable Funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 1993.

The NHS Foundation Trust Board devolved responsibility for the on-going management of funds to the Charitable Funds Committee which administers the funds on behalf of the Corporate Trustee.

The Trustees have reviewed the activities of Dudley Group of Hospitals Charity against the public benefit principles outlines in the guidance issued by the Charities Commission and the Trustees believe that as these meet the public benefit charitable aims, the Charity in turn meets the public benefit requirements.

## Principal Charitable Fund Advisers

The following officers of The Dudley Group of Hospitals NHS Foundation Trust are the principal charitable fund advisers:

Paula Clark, Chief Executive, and Paul Assinder, Director of Finance and Information, under a scheme of delegated authority as approved by the Corporate Trustee, have day-to-day responsibility for the management of the Charitable Fund and must personally approve, on behalf of the Corporate Trustee, all expenditure over £5,000 with an upper limit of £50,000 using their delegated authority. Richard Beeken, Director of Operations and Transformation, under a scheme of delegated authority as approved by the Corporate Trustee, approves all expenditure up to £5,000.

Heather Taylor, Financial Services Manager, advised and reported on charitable funds, including strategy, in this financial year.

Lynn Hinton, Treasury Manager, acted as the principal officer overseeing the day-to-day financial management and accounting for the charitable funds during the year.

## Principal Office for the Charity

Finance Department,  
The Dudley Group of Hospitals NHS Foundation Trust,  
Trust Headquarters, Russells Hall Hospital,  
Dudley, West Midlands, DY1 2HQ.  
Telephone: 01384 321121

A full set of accounts can be downloaded from our website or by contacting the fundraising or finance department.

## Principal Professional Advisers

### Banker

Government Banking Service HMRC, 3rd Floor, Dorset House,  
27-45 Stamford Street, London SE1 9PY

### Solicitor

Mills & Reeve, Midland House, 132 Hagley Road,  
Birmingham B16 9NN

### Investment Fund Managers

CCLA Investment Management Limited,  
80 Cheapside, London EC2V 6DZ

BlackRock Investment Management (UK) Ltd,  
33 King William Street, London EC4R 9AS

### Auditor

Deloitte LLP, Four Brindleyplace,  
Birmingham B1 2HZ



“We do the bike ride each year not only to raise money, but also to keep alive the memory of my dad who showed true bravery in the face of this terrible disease.”

The 3rd Annual PC's Bike Ride from Tipton to Hampton Loade raised £3,534 for the Georgina Unit in memory of Paul Collins.

## Structure, Governance and Management

The Dudley Group of Hospitals NHS Foundation Trust consists of Russells Hall Hospital (Acute Hospital), Corbett Hospital and Guest Hospital (Outpatient centres). The charitable funds are attributed in line with the Trust's Directorate structure. For example, charitable funds for medicine include medical wards, Leukaemia, Chest clinic, Diabetes and Rheumatology. The funds within surgery include Ear, Nose and Throat (ENT), Ophthalmology, surgical wards, Breast Cancer services and Surgery and Theatres. Other funds are within Obstetrics, Gynaecology, Pathology, Critical Care, Neonatal services, Cardiology, Gastro Intestinal services, Renal Unit and Coronary Care.

The Charity's unrestricted fund was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of the general (unrestricted) fund or registered as separate funds (restricted) under the main Charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances within the existing Charity.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. By designating funds the Trustee respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients and staff.

Non-Executive Members of the Trust Board are appointed by the NHS Appointments Commission and Executive members of the Board are subject to recruitment by the NHS Foundation Trust Board. Associate Non-Executives' appointments have been confirmed by the Trust Governors' when the Trust's Foundation Trust licence was granted at

1 October 2008. Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The newly appointed Trustees of the Charity are provided with an induction pack which provides information about the Charity, including the Charitable Funds Committee terms of reference, Trustees' Annual Report and Accounts, policies and minutes, and information about trusteeship, including Charity Commission booklet CC3, The Essential Trustee. The Chair gives new members of both the NHS Foundation Trust Board and the Charitable Funds Committee a briefing on the current policies and priorities for the charitable funds.

**Acting for the Corporate Trustee, the Charitable Funds Committee is responsible for the overall management of the Charitable Fund. The Committee is required to:**

- Control, manage and monitor the use of the fund's resources.
- Provide support and guidance for usage of funds, whilst managing and monitoring the receipt of all income.
- Ensure that 'best practice' is followed in the conduct of all its affairs fulfilling all of its legal responsibilities.
- Ensure that the Investment Policy approved by the NHS Foundation Trust Board as Corporate Trustee is adhered to and that performance is continually reviewed whilst being aware of ethical considerations.
- Keep the Trust Board fully informed on the activity, performance and risks of the Charity.



**“When the going got tough we remembered our goal; and to finally see the chair in situ after all our efforts made the whole challenge so worthwhile.”**

Firemen Martin Davies and Richard Miles ran a six day marathon in the Sahara to raise funds towards the purchase of the much needed biopsy chair.

The Charitable Funds Working Group was established in 2006/07 and reports to the Charitable Funds Committee. The objectives of the working group are to control the management and administration of the Charity in accordance with the Charity’s purposes and in line with the Charitable Fund’s Investment Policy. The working group will assist in the determination of the Charitable Fund’s Strategy ensuring that the Charity has all the hallmarks of an effective charity, as set out in the standards issued by the Charity Commission.

The accounting records and the day-to-day administration of the funds are dealt with by the Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands, DY1 2HQ.

### **Risk Management**

The risks to which the Charity is exposed have been identified and considered. The most significant risk identified was a possible loss from a fall in the value of the investments and the level of reserves available to mitigate the impact of such losses. These have been carefully considered and there are procedures in place to review the investment policy and investment returns to ensure that both spending and firm financial commitments remain in line with income. An effective system of internal financial control is maintained and operated in connection with the charitable funds as the Charity is managed under the Governance and internal controls that are in place for The Dudley Group of Hospitals NHS Foundation Trust. The current system of internal financial control provides reasonable assurance of the safeguarding of assets, the maintenance of proper accounting records and the reliability of financial information.

### **Working in partnership on behalf of patients and staff**

The Dudley Group of Hospitals NHS Foundation Trust is the main beneficiary of the Charity and is a related party by being Corporate Trustee of the Charity. The strategy of the Charity is to work in partnership with the Trust, ensuring the funds are used to best effect, by deciding upon the most beneficial way to use charitable funds with regard to the main activities, objectives, strategies and plans of the Trust.

In accordance with the strategy of the Charity, the Fundraising Co-ordinator regularly corresponds with Ward Managers and Department Heads to encourage the spending of their funds in accordance with the donors wishes.

The Trust remains indebted to the work of the League of Friends who support Corbett Hospital Outpatient Centre, with the purchase of medical equipment.

The Leukaemia Appeal Fund, a separately registered Charity raises money specifically for the Georgina Unit at Russells Hall Hospital.

The Trust’s Volunteer Service, managed by the volunteer co-ordinator, provides a valuable service to patients, visitors and staff. For more information call 01384 456111 ext 3420 or email [jane.fleetwood@dgh.nhs.uk](mailto:jane.fleetwood@dgh.nhs.uk)

# Annual Review: Our Activities

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. For example, charitable funds were used to purchase much needed medical equipment, such as:

- Pulse oximeters – Various wards
- ECG machines – Neonatal services
- Accutor vital signs monitors
- Blood pressure monitors
- Spinal Bed
- Eye operative table
- Medical seat pressure mapping system

The wards receive many charitable fund donations. These are often used to benefit the staff and the patients, for example:

- Televisions and DVD players
- Patient comfort packs for Emergency Admissions Unit
- Shower chairs for the wards
- Patient and visitor chairs in various wards and Departments

The charitable funds also enable consultants, medical staff, nurses and allied professionals to attend additional courses which will update them on the new ideas and modern techniques in their specialities.

The Trust Volunteer Service continues to provide support to patients, visitors and staff with duties such as ward/clinic hostess services, way finding, helpdesk assistance, hospital radio and chaplaincy.

The charitable funds have received legacies this year totalling £242,371. There were six significant legacies - £8,605 for the benefit of Corbett Hospital Outpatient Centre, £76,571 for Russells Hall Hospital, £5,131 for Ward C4 (Georgina Unit), £61,364 for Guest Hospital Outpatient Centre, £70,000 for Medical Equipment Fund and £20,000 for the Renal Unit.

## A Review of our Finances

The total value of the Charitable Funds as at 31 March 2011 was £2,256,000 (2010: £2,023,000). An increase in the fund value of £233,000.

The Charity continues to rely on donations, legacies and investment income as the main sources of income. Donations from individuals were up by £14,000, the donations in memoriam were up by £3,000, Legacies were up by £70,000 although donations from Consultants were down by £14,000 when compared with the year to 31 March 2010.

Investment Income increased by only £1,000 mainly due to the low interest rates received from the Government Banking Services account and the COIF Deposit account. The Charity Committee transferred £200,000 to Co-operative Bank in February 2011 (6 months fixed term) in addition to retaining the £500,000 in the Santander Account in order to increase the interest receivable in the future.

Of the total expenditure of £436,000 (2010 £364,000), expenditure on direct charitable activity was £380,000 across a range of funds.



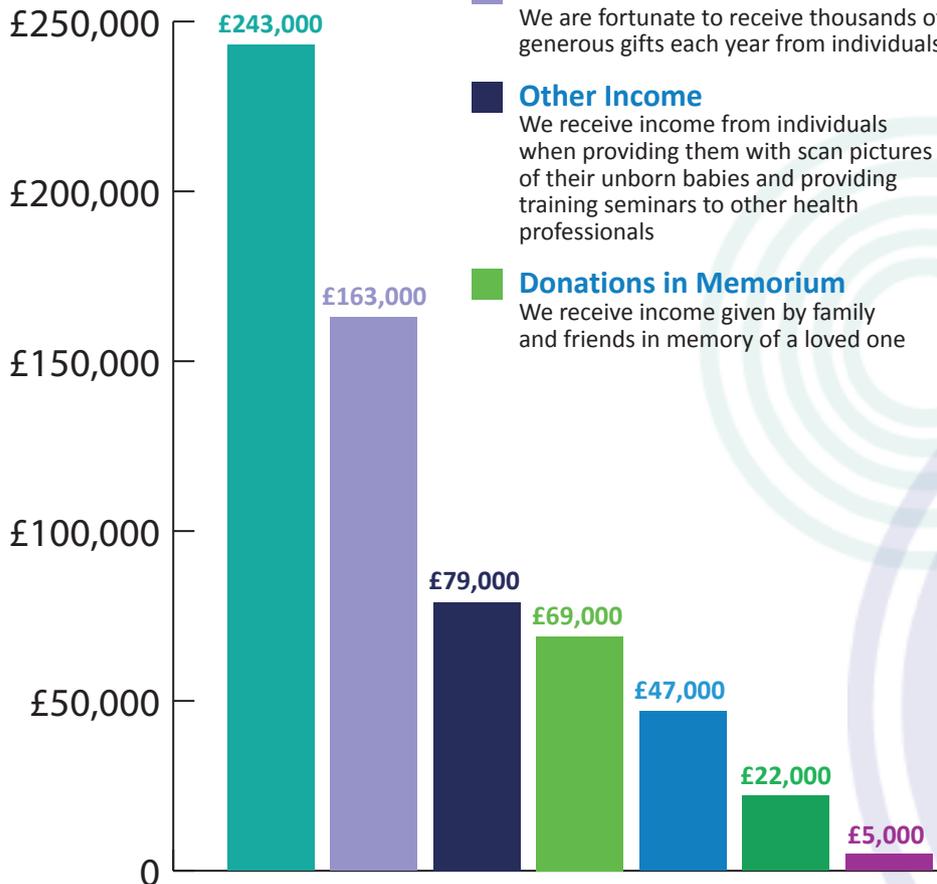
**“It was a very worrying time for us and the staff on the Neonatal Unit at Russells Hall were absolutely fantastic. The way they care for the babies and support new parents is amazing.”**

Nicola and Bill Campbell held a Fancy Dress Disco and raised £2,325 for the Special Care Baby Unit at Russells Hall Hospital.



“The match was very competitive and was great for morale. Interacting with fellow members of staff in this way is great for team building.”

Staff from the Pharmacy Department and the Georgina Day Case Unit took part in a rounder’s match raising £1,456 for the Georgina Day Case Unit.



### Legacies

A gift in a will is a valued way of donating to our charity

### Donations from Individuals

We are fortunate to receive thousands of generous gifts each year from individuals

### Other Income

We receive income from individuals when providing them with scan pictures of their unborn babies and providing training seminars to other health professionals

### Donations in Memorium

We receive income given by family and friends in memory of a loved one

### Investment Income

By the prudent management of funds not immediately required for use in the hospital, we earn interest and dividends

### Fundraising Income

Income generated from charity campaigns and events

### Donations from consultants

We receive generous gifts from the consultants employed by the Trust in support of the work of the charity



# Expenditure Policy

The Dudley Group of Hospitals General Fund receives donations and legacies where no particular preference as to its expenditure has been expressed by donors. Applications are received from various departments within the Hospital to purchase medical equipment or items which will improve and benefit the patients and staff at the hospitals. Based on their knowledge of the Hospital and their contacts with The Dudley Group of Hospitals NHS Foundation Trust, the Charitable Funds Committee agrees funding and encourages spending of the Charity funds. This is

provided to areas of the Hospital that do not have available Designated Funds.

The restricted funds usually contain donations where a particular part of the Hospital or activity was nominated by the donor at the time their donation was made. The restricted funds are overseen by Medical Service Heads and Matrons who can make recommendations on how to spend the money within their designated area. The recommendations are generally accepted and these funds can be spent at any time.

# Reserves Policy

The reserves policy is incorporated within the Charity Investment Policy. This policy ensures that income not required for immediate use is invested to earn interest, whilst ensuring that money identified to meet expenditure plans is available as required.

The ratio of reserves held in the short term investment deposit fund is appropriate to the advice received by the external investment managers, based upon current commitment levels of known planned expenditure in the next financial year.

A review of the investment portfolio is undertaken by the Charity Funds Committee which includes the level of reserves held, on a quarterly basis.

The value of the deposit funds at 31 March 2011 total £1,061,542 (COIF deposit fund Santander and Co-operative Bank) and it is appropriate that the reserves remain at a level which will permit the timely realisation of long term investments, if required. Therefore the reserve level is being maintained between £350,000 and £400,000. This will be achieved by reinvesting income received from the investment portfolio and the excess of funds held in the Charitable Funds Government Banking Services account.



**“There was some beautiful dresses donated and we all had a great time on the catwalk. Evenings like this are what fundraising is all about.”**

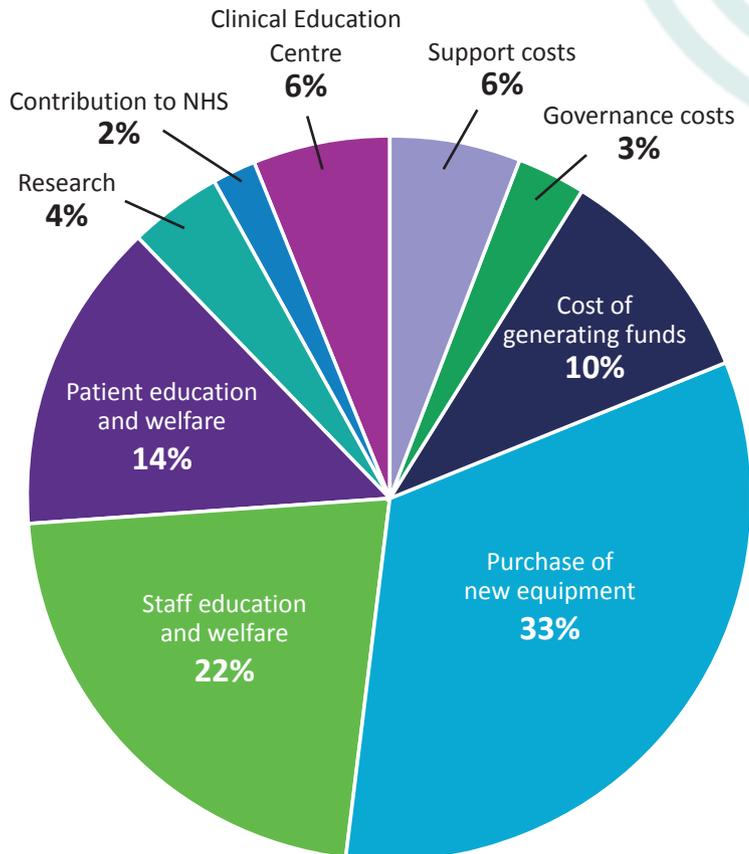
T Wall Garage hosted a Fashion Show and Recycled Posh Frock Sale in December. Despite the bad weather the event raised nearly £1,000.



“This cause is close to the hearts of many here at Sainsbury’s. We held the fundraising event to support the fantastic work of the Breast Care Team.”

Sainsbury’s at Amblecote raised £470 for St Agatha’s Trust by holding a Breast Care Awareness Day at the store.

## Where the money went



	Support costs .....	£29,000
	Governance costs .....	£13,000
	Cost of generating funds .....	£43,000

### Charitable activities

	Purchase of new equipment .....	£143,000
	Staff education and welfare .....	£94,000
	Patient education and welfare .....	£61,000
	Research .....	£17,000
	Contribution to NHS .....	£8,000
	Clinical Education Centre .....	£28,000

**Total = £436,000**



## How the money has been spent

### Purchase of new equipment and new building and refurbishment

The total amount spent on new equipment of £159,000 (2010 £86,000) represents a vital and valuable contribution to enhancing the provision of clinical care. Purchases range from small items of equipment costing a few hundred pounds, to larger items costing thousands of pounds.

### Staff education and welfare

Annual expenditure on Staff education and welfare was £94,000 (2010 £80,000), of which £35,000 (2010 £27,000) was spent on external educational courses. An additional sum of £3,450 was spent on travel expenses to allow attendance to these courses. A total of £55,550 (2010 £31,300) was spent on staff welfare, for example educational material such as medical books and journals, educational prizes and awards and non medical equipment for the wards.

### Patient education and welfare

The Patient Welfare spend of £61,000 (2010 £86,000) included the purchase of furniture of £16,000, for ward areas.

The sum of £9,000 (2010 £12,000) was spent in respect of patients that require assistance to integrate back into the community. Of this sum, £5,000 related to furniture and £4,000 related to other items of expenditure.

Other patient expenditure of £36,000 (2010 £16,000) includes items which help make the patient's stay in hospital more comfortable, such as gifts at Christmas, audio and TV equipment, information leaflets.

### Performance management

The Charity requires the Medical Service Heads and Matrons for each fund to provide expenditure plans for a one to three year programme. This is requested annually and plans are regularly reviewed and reported to the Charitable Funds Working Group.

The role of the Medical Service Heads and Matrons as charity fund budget managers is supported by the Charity Fundraising Co-ordinator.



## Investments

At the year-end, £1,038,875 and capital in perpetuity of £44,910 was held with BlackRock Investment Management Ltd in Charishare Ex Tobacco and Charinco. The COIF deposit fund held a balance of £361,541, Santander 6 month fixed term deposit account held £507,707 and the Co-operative Bank 6 month term deposit account held £200,084.

The charity's long term investments which mainly consist of UK equities, have increased in value by a total of £42,805 during the year 2010/11.

The Trustee seeks to balance 'Ethical and socially responsible investment' and risk. Investment in the processing and/or manufacture of tobacco products is not permitted.

The investment policy requires that all monies, apart from working capital, be invested in securities to maximise the overall return consistent with an acceptable level of risk. Fund Managers are appointed for an initial three year period and the tendering process follows the NHS Trust's regulations and ensures that the requirements of the Trustee Act 2000 are met.

The performance of the investments is continuously monitored and reported on a quarterly basis by BlackRock Investment Management Limited. The reports are disseminated to the Charitable Funds Working Group at the scheduled quarterly meetings.

# Funds Held On Trust Annual Accounts 2010/11

The accounts of the Funds Held on Trust by The Dudley Group of Hospitals NHS Foundation Trust.

## Foreword

These accounts for the year ended 31st March 2011 have been prepared in accordance with the requirements in the Charities Act 1993 and the Charities Statement of Recommended Practice 2005.

The Dudley Group of Hospitals NHS Foundation Trust charitable funds held on trust are registered with the charity commission and include funds in respect of The Dudley Group of Hospitals NHS Foundation Trust.

## Main Purpose of Funds Held On Trust

The main purpose of charitable funds held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by The Dudley Group of Hospitals NHS Foundation Trust.



Signed: ..... Date: 28 July 2011

## Statement of Trustees' Responsibilities

The trustee is responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice 2005;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charities Statement of Recommended Practice 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustee is responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustees



Chairman: ..... Date: 28 July 2011



Trustee: ..... Date: 28 July 2011

# Independent auditors' statement to the Trustee of The Dudley Group of Hospitals NHS Foundation Trust Charity

We have examined the summary financial statement for the year ended 31 March 2011 which comprises the summary statement of financial activities and summary balance sheet.

This report is made solely to the Charity's trustees, as a body, in accordance with the *Accounting and Reporting by Charities: a Statement of Recommended Practice 2005*. Our work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of trustee and auditor

The trustee is responsible for preparing the summarised annual report in accordance with the recommendations of *Accounting and Reporting by Charities: a Statement of Recommended Practice 2005*.

Our responsibility is to report to you our opinion on the consistency of the summary financial statement within the summarised annual report with the full annual financial statements and Trustees' Annual Report.

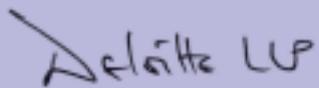
We also read the other information contained in the summarised annual report as described in the contents section and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summary financial statement.

We conducted our work having regard to Bulletin 2008/3 and Practice Note 11 *The Audit of Charities* issued by the Auditing Practices Board. Our report on the charity's full annual financial statements describes the basis of our audit opinion on those financial statements.

## Opinion

In our opinion, the summary financial statement is consistent with the full annual financial statements and the Trustees' Annual Report of The Dudley Group of Hospitals Charity for the year ended 31 March 2011.

Deloitte LLP  
Chartered Accountants and Statutory Auditor  
Birmingham, United Kingdom

Signed:  .....

Date: 28 July 2011

# Statement of Financial Activities for the year ended 31 March 2011

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds £000	2009/10 Total Funds £000
<b>Incoming resources</b>					
<i>Incoming resources from generated funds</i>					
Voluntary income	173	307	0	480	409
Investment income	4	43	0	47	46
Activities generating income	15	7	0	22	22
Other incoming resources	6	73	0	79	248
<b>Total incoming resources</b>	<b>198</b>	<b>430</b>	<b>0</b>	<b>628</b>	<b>725</b>
<b>Resources expended</b>					
<i>Costs of generating funds</i>					
Costs of generating voluntary income	43	0	0	43	10
<i>Charitable activities:</i>					
Purchase of new equipment	12	131	0	143	86
Staff education and welfare	7	87	0	94	80
Patient education and welfare	4	57	0	61	86
Research	0	17	0	17	0
Contribution to NHS	6	2	0	8	10
Support costs	2	27	0	29	20
Clinical education centre	0	28	0	28	51
Sub total: direct charitable expenditure	<b>31</b>	<b>349</b>	<b>0</b>	<b>380</b>	<b>333</b>
Governance costs	1	12	0	13	21
<b>Total resources expended</b>	<b>75</b>	<b>361</b>	<b>0</b>	<b>436</b>	<b>364</b>
Sub total: Net incoming resources before transfers and other recognised gains and losses	<b>123</b>	<b>69</b>	<b>0</b>	<b>192</b>	<b>361</b>
Transfers					
Gross transfers between funds	0	0	0	0	0
<b>Net incoming resources before other recognised gains and losses</b>	<b>123</b>	<b>69</b>	<b>0</b>	<b>192</b>	<b>361</b>
<b>Other recognised gains and losses:</b>					
Realised and unrealised gains(losses) on intangible assets	(2)	0	0	(2)	0
Realised and unrealised gains(losses) on investment assets	2	39	2	43	244
<b>Net movement in funds</b>	<b>123</b>	<b>108</b>	<b>2</b>	<b>233</b>	<b>605</b>
Fund balances brought forward at 31 March 2010	153	1,827	43	2,023	1,418
<b>Fund balances carried forward at 31 March 2011</b>	<b>276</b>	<b>1,935</b>	<b>45</b>	<b>2,256</b>	<b>2,023</b>

# Balance Sheet as at 31 March 2011

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	<b>Total at 31 March 2011 £000</b>	Total at 31 March 2010 £000
<b>Fixed Assets</b>					
Intangible Assets	7	0	0	<b>7</b>	0
Investments	76	963	45	<b>1,084</b>	1,041
<b>Total Fixed Assets</b>	<b>83</b>	<b>963</b>	<b>45</b>	<b>1,091</b>	<b>1,041</b>
<b>Current Assets</b>					
Debtors	4	17	0	<b>21</b>	19
Short term investments and deposits	100	961	0	<b>1,061</b>	650
Cash at bank and in hand	96	30	0	<b>126</b>	344
<b>Total Current Assets</b>	<b>200</b>	<b>1,008</b>	<b>0</b>	<b>1,208</b>	<b>1,013</b>
Creditors falling due within one year	7	36	0	<b>43</b>	31
<b>Net Current Assets</b>	<b>193</b>	<b>972</b>	<b>0</b>	<b>1,165</b>	<b>982</b>
<b>Total Assets Less Current Liabilities</b>	<b>276</b>	<b>1,935</b>	<b>45</b>	<b>2,256</b>	<b>2,023</b>
Creditors falling due after more than one year	0	0	0	<b>0</b>	0
Provisions for liabilities and charges	0	0	0	<b>0</b>	0
<b>Total Net Assets</b>	<b>276</b>	<b>1,935</b>	<b>45</b>	<b>2,256</b>	<b>2,023</b>
<b>Funds of the Charity</b>					
Endowment Funds	0	0	45	<b>45</b>	43
Restricted income funds	0	1,935	0	<b>1,935</b>	1,827
Unrestricted income funds	269	0	0	<b>269</b>	153
Intangible Fixed Assets	7	0	0	<b>7</b>	0
<b>Total Funds</b>	<b>276</b>	<b>1,935</b>	<b>45</b>	<b>2,256</b>	<b>2,023</b>



Signed: ..... Date: 15 July 2011

# We can help you with your fundraising

- free fundraising pack
- sponsorship forms
- collecting tins
- balloons
- posters
- merchandise



## Calendar of Events

Here is a small selection of some of our organised events and campaigns. Have a look at our website [www.dudleygroup.nhs.uk/our-charity](http://www.dudleygroup.nhs.uk/our-charity)



### Nurses Day Thursday 12th May

Celebrate Nurses' Day to remember the valuable contributions that nurses make to society. Why not hold a charity event to mark the day.



### Go Neon during June

Wear Neon for the Day, hold a themed party, bake neon cakes. Ask for our free fundraising pack and event ideas.



### Make a Will Week 3rd – 7th October

Making a Will is simple and an important way to protect the future of your loved ones. Contact us for a list of participating solicitors.



### Santa Adventure Sunday 27th November. Venue tbc

Get on Santa's good list and take part in our annual Santa adventure, last year it was an abseil, what will it be this year? Free Santa suit!



### Fundraising at Christmas

Donate in lieu of Christmas cards (ask for a free wall poster). Give your heart to a loved one in our White Heart Tree of Light.

## Making a donation is really easy

### Send a cheque

Payable to Dudley Group of Hospitals Charity; to the Fundraising Co-ordinator, Trust HQ, The Dudley Group of Hospitals NHS Trust, Russells Hall Hospital, Dudley, DY1 2HQ

### Donation by debit or credit card or BACS

Contact the Cashier, General Office on 01384 456111 ext. 2881

### Allocation of your donation

You can nominate an area of care that is close to your heart, such as Cardiac, Stroke, Children or Surgery. Alternatively your donation will be paid into the main charity fund then distributed where it is needed; any ward can request money from this charity fund.

You can even work towards purchasing a specific piece of equipment or donate to a particular ward area.

**Should you require your donation to be specific please make your wishes clear as soon as possible.**

**If you need support or advice, give us a call – we'll be happy to help.**

### Log on to our JustGiving site

<http://www.justgiving.com/dghc> Make a one-off donation, or use this link to create your own site.

### Making a donation in person

You can visit the General Office anytime between 9am and 4.30pm Monday - Friday (located on the ground floor, near the main entrance of Russells Hall Hospital) and give your donation to the cashier, who will issue you with a receipt.

Make a donation to the Dudley Group of Hospitals Charity via a text message

# Make Our Patients Smile

To donate, text **MOPS21** £2 / £5 / £10  
and send it to 70070.

eg. **MOPS21** £5

You will be given the opportunity to add Gift Aid  
– meaning we will benefit from an extra 25%.

The Make Our Patients Smile campaign provides items such as televisions, patient comfort packs, presents at Christmas, children's books and games, etc; such items and services that will enhance our patients experience while at one of our hospitals.

All text messages are free to send on all networks and 100% of every donation (plus 25% Gift Aid) comes to our charity. Registered No: 1056979



[www.justgiving.com/dghc/donate](http://www.justgiving.com/dghc/donate)

**Make a one off / regular donation via JustGiving**

By choosing to make a donation, you'll be making a real difference.

**£ 5** could buy 5 comfort packs (toothbrush, comb, etc) for emergency admissions

**£ 10** could buy books, toys and games for our children's ward

**£ 20** could go towards purchasing a vital piece of equipment

- It's quick and easy to use JustGiving.
- The donation process is super-secure.
- You can manage all of your charitable giving in one place.
- 100% of your donation goes to the Dudley Group of Hospitals Charity.
- We reclaim Gift Aid on DGoH Charity's behalf on all eligible donations.
- You can set up a page for your own fundraising.

# Thank You!

The Corporate Trustee would like to express its appreciation of the support received from so many groups and individuals whose generous contributions are of enormous benefit to both patients and staff throughout our hospitals.



Approved on behalf of the Corporate Trustee by  
Paula Clark, Chief Executive, The Dudley Group of Hospitals NHS Foundation Trust



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**Charity Number: 1056979**