

Date: 02/09/2015

FREEDOM OF INFORMATION ACT 2000 - Ref: FOI/012284

With reference to your FOI request in connection with 'MFD and printer contracts' please see response below.

Q1. Please can you confirm the following questions regarding your current MFD & Printer contracts? What are the start and end dates? Is there an extension period?

MFD Contracts – Currently the Trust is considering whether to procure a managed print solution so the existing contracts for MFDs are being extended as they come up for renewal. Details of the current contracts are attached.

Printers Contracts – The Trust does not have any contracts in place for printers. They are purchased following approval by the IT Department.

**Q2. How many MFD's do you currently have in use? 33
How many printers do you have in use? 518**

Q3. What makes, models and specifications do you have?

MFDs – Please see details of the current contracts below

Printers - Brother DCP9045CDN, Brother HL2170W, Brother HL4050CDN, Brother HL4570, Brother HL5380DN, Brother HL5380DN, Brother HL5470DW, Brother HL6050D, Brother HL6180DW, HP Officejet Pro 8000, HP Officejet Pro 8100.

Q4. What is your current colour and mono volumes for MFD and printers PA?

The Trust purchased 30,685 reams of paper last year but we do not have the split between Colour and mono

Q5. What is your MFD spend PA?

Q6. What is your printer spend PA including consumables and maintenance?

The Trust would like to use FOI exemption section 43 commercial interest, since we may be going out to tender for a managed print solution this year.

Q8. Do you have mobile printing technologies and BYOD strategies? No

**Q9. Do you have a print room for high volume print or do you outsource? How many FTE staff?
No**

Q10. Will you be using a framework for the next procurement or will you be doing your own procurement process? If yes, which framework?

The Trust will be using a Framework Agreement – either Crown Commercial Service or HealthTrust Europe.

Q11. Will other public sector bodies be included in this procurement process? No

Q12. How many PC/Laptop users are on the network?

PC users 1935

Laptop users 518

Q13. Do you have a strategy to digitise documents and print less?

The Trust is currently engaging with consultancy to produce an EPR strategy which will increase use of electronic communication and reduce the need for paper.

Q14. Do you have an ICT security policy which includes MFD's and paper documents?

Use of MFD's is not specifically mentioned however the principles in the Trust's IT Acceptable Usage Policy apply.

Q3			
Product/Service	Current Supplier	Contract start date	Contract end date
Photocopier IR1024a ser no;	Canon	01/11/2009	31/10/2014
Photocopier IR3245NEU Ser no. DHM06003	Canon	21/11/2009	20/11/2012
Photocopier	Canon	01/07/2011	30/06/2016
Bizhub20 Ser no; M0179306021	Konica Minolta	05/10/2007	17/07/2014
Photocopier MPC2500 Ser No. H2414601032	Ricoh	08/02/2007	08/02/2013
Photocopier SP3200SF Serial no; S2599320068	Ricoh	01/01/2013	31/03/2013
Photocopier MP4000BAD Ser no; 7982600068	Ricoh	10/06/2010	09/06/2013
Photocopier MPC3500 Ser No. L3783700231	Ricoh	07/10/2008	06/10/2013
Photocopier PRO0906EX Ser No. V0881000117	Ricoh	31/12/2011	31/12/2013
Photocopier R222 Ser No. J8354100025	Ricoh	15/06/2009	14/06/2014
Ser No. J8443700444	Ricoh	09/11/2009	08/11/2014
Photocopier R227B Ser	Ricoh	25/11/2009	24/11/2014
Photocopier R222 Ser	Ricoh	26/11/2009	25/11/2014
Photocopier MP C4500 serial no; L9064400075	Ricoh	31/01/2012	30/01/2015

Photocopier MPC4000.Ser.No:	Ricoh	12/02/2010	11/02/2015
Photocopier MPC4000.Ser.No:	Ricoh	01/07/2010	30/06/2015
Photocopier MPC4000AD ser.no:	Ricoh	14/09/2010	14/08/2014
Photocopier MP7500 Atticio Ser No. L7962800199	Ricoh	01/09/2011	31/08/2015
Photocopier Ser	Ricoh	01/12/2010	30/11/2015
Photocopier NUK275B	Ricoh	14/09/2011	13/09/2016
Photocopier MP161	Ricoh	01/05/2012	30/04/2017
Photocopier 5768_FQN	Xerox	08/12/2009	08/02/2013
Photocopier 7328NFA Ser no; 3529190521	Xerox	01/12/2008	31/11/2013
Photocopier 5230V_T Ser No.	Xerox	01/12/2009	01/12/2014
Photocopier 40175445 Ser No.3511488060	Xerox	18/06/2008	17/06/2015
Photocopier 5775v Ser.No.3466126373	Xerox	01/08/2010	31/07/2015
Photocopier 5735V Ser no;	Xerox	01/09/2010	31/08/2015
Photocopier 5225V ser no	Xerox	01/11/2010	01/01/2015
Photocopier ser no; 3316115623model	Xerox	13.10/2011	12/10/2016
Photocopier, model 5330V_FC, serial no:3322742206	Xerox	18/06/2012	17/05/2017
7545V_FB Photocopier	Xerox	01/10/2012	31/08/2017
XEROX 5865V Workcentre, serial no:3660248012	Xerox	01/10/2014	31/10/2017
7545V-FB Workcentre Serial no: 3906809280	Xerox	23/11/2012	22/11/2017
Photocopier Xerox 8900 ASM Serial no; 3271382404	Xerox	06/03/2012	28/02/2015