

Full Council of Governors meeting

Thursday 7 December 2017, 5.45pm
Clinical Education Centre, Russells Hall Hospital, Dudley

Meeting in public session

No.	Time	Item	Enclosure	By
1	5.45	<u>Welcome</u> (Public & Press) 1.1 Introductions 1.2 Apologies 1.3 Declaration of interests 1.4 Quoracy 1.5 Announcements including welcoming of new governors		Jenni Ord, Chairman
2	5.50 6.10	<u>Presentations:</u> 2.1 Emergency Department & Winter Plan 2.2 Patient Story		Michael Woods, Interim Chief Operating Officer Jill Faulkner, Head of Patient Experience
3	6.20	<u>Previous meeting</u> 3.1 Minutes of the previous full Council of Governors meeting held on 7 Sept 2017 3.2 Matters arising there from 3.3 Action points	Enclosure 1	Jenni Ord, Chairman
4	6.25	Chief Executive update	Enclosure 2	Diane Wake, Chief Executive
5	6.35	<u>Strategy</u> 5.1 Strategy Committee update (workshop 15 November and Committee 20 November)	Enclosure 3	Glen Palethorpe, Director of Governance/ Board Secretary
6	6.40 6.45 6.55 7.05	<u>Safe, caring and responsive</u> 6.1 Experience and Engagement Committee 18 October 2017 6.2 Chief Nurse update including Quarterly Quality Priorities update 6.3 Patient Experience report Q2, 2017/18 incl. complaints 6.4 Aggregated Learning Report	Enclosure 4 Enclosure 5 Enclosure 6 Enclosure 7	Karen Phillips, Staff Elected Governor Siobhan Jordan, Chief Nurse Siobhan Jordan, Chief Nurse Glen Palethorpe, Director of Governance/ Board Secretary
7	7.15 7.30	<u>Effective</u> 7.1 Finance and Performance report Q2, 2017/18 7.2 Workforce report	Enclosure 8 Enclosure 9	Paul Taylor, Director of Finance and Information and Michael Woods Interim Chief Operating Officer Andrew McMenemy, Director of HR

8		<u>Well-Led</u>		
	7.40	8.1 Governance Committee 28 September 2017	Enclosure 10	Fred Allen, Public Elected Governor
	7.45	8.2 Governor Development Group 15 November 2017	Enclosure 11	Fred Allen, Public Elected Governor
	7.50	8.3 Board Secretary update - CoG effectiveness action plan - Annual Members Event planning for 2018 - Trust constitution review 2017	Enclosure 12	Glen Palethorpe, Director of Governance/ Board Secretary
	8.05	8.4 FT Membership summary Q2, 2017/18	Enclosure 12a Enclosure 13	Jenni Ord, Chairman Helen Board, Patient and Governor Engagement Lead
9	8.15	Any Other Business (to be notified to the Chair)		Jenni Ord, Chairman
10	8.15	Close of meeting and forward dates 2018: 8 March, 7 June, 6 Sept, 6 December		Jenni Ord, Chairman