

Dudley Group NHS Charity

Trustee's Annual Report 2013/14

Deb and Lisa had their head shaved and raised £2,000 for the Georgina Unit



Hospital Staff raised £400 by spending the day dressed up as Santa



The charity received charitable grants from
The Wallace & Gromit's Children's Charity
and the Steve Bull Foundation



Our Cancer Appeal brought in over £5,500 to support our patients and their families



Maureen and her friends raised £1,600 for the Emergency Department



The Black Country Walk for Kids donated £30,000 for our Neonatal Unit



DGNHS Charity Promises

We promise to use your donation responsibly

We will use your donation wisely in support of the Trust's excellent work. You can be confident that your donation will go towards the Dudley Groups' needs in accordance with your wishes.

We promise to respect your privacy

All of our donor records are treated in complete confidence under the Data Protection Act of 1998. Any donor who would like to remain anonymous will be treated as such.

We promise to appreciate your donation

The generosity of the local community is vital for the success of the DGNHS Charity. Your help will enable us to ensure our patients' stay with us is as comfortable as possible.



Our mission statement

"To enhance and further improve the high quality services provided by the Trust, providing additional comfort and benefit to its patients and staff, by focusing fund expenditure on areas not covered or fully supported by NHS funds."

The Charity's objectives are as follows:

"For any charitable purpose or purposes relating to the National Health Service, wholly or mainly for the service provided by The Dudley Group NHS Foundation Trust."

DGNHS Charity is a registered charity. Number 1056979

Update from the Trust Charity Fundraising Manager

There are some wonderful people out there in our local community. For example, thousands of walkers took part in the 2013 Free Radio, 15 mile, Walk for Kids. As a result the radio station was able to donate £30,000 to our Neonatal Unit which bought a specialist Giraffe incubator.

The Neonatal Unit also benefitted from the 2013 Annual Trust Charity Football Match. A whopping £5,500 was raised and paid for a phototherapy Unit for babies suffering with Jaundice.

2013 saw the launch of a JustGiving page to support our Breast Cancer Research, headed by Professor Amtul Carmichael, at Russell Hall Hospital. So far the campaign has raised over £2,000.

Thank you to everyone who had a Will written during our Will Fortnight in October. This year we raised a record £4,000.

Our on-going appeal 'Cancer: caring for the patient and the family' raised nearly £6,000 in 2013. For the second year running it was supported the online giving campaign hosted by the Big Give. Our appeal was backed by National Women's Magazine Candis. Local firm Chartway Engineering were also a sponsor.

Looking forward, we are launching a monthly eNewsletter to keep supporters up to date with what our fundraisers are doing and where we are spending your generous donations.

You can also follow us on Twitter and post your fundraising ventures on our Facebook page; keep spreading the word. Our JustGiving pages make it really easy to encourage friends and colleagues to donate online; there is also the opportunity of creating team pages and in memory pages.

Some of our fantastic staff are also fundraising for their wards and departments. Liaising with the wards, departments and community

colleagues is important. Understanding their needs can unveil areas of need where the charity can help. This knowledge can also help prospective fundraisers decide on an area of care to work towards.

Help me continue my quest to put the Dudley Group NHS Charity at the forefront of people's minds. You can host an event or get sponsored to do a challenge. Have a look on our website for DGNHS Charity Events and Campaigns.

As usual I would like to close by thanking everyone who has supported our Charity in the past and encourage anyone wishing to raise funds in the future to get in contact with me – I'm here to help.

Karen Phillips

Fundraising Manager

Tel: (01384) 456111 extension 3349

karen.phillips@dgh.nhs.uk

www.dudleygroup.nhs.uk/our-charity

www.justgiving.com/dghc



@DGNHSCarity



/DudleyGroupNHSCharity



**"Making our vision happen
involves all our partners:
staff, patients and the local community"**

If you want to know more about how to fundraise for the Dudley Group NHS Charity, or wish to make a donation, please contact the Fundraising Manager on (01384) 456111 ext 3349 or via email to karen.phillips@dgh.nhs.uk

Foreword

The Corporate Trustee presents the Charitable Funds Annual Report together with the Audited Summary Financial Statements for the year ended 31 March 2014.

The Charity's Annual Report and Accounts for the year ended 31 March 2014 have been prepared by the Corporate Trustee in accordance with the Charities Act 2011 and the Charities (Accounts & Reports) Regulations 2005. The Charity's Report and Accounts include all the separately established funds for which The Dudley Group NHS Foundation Trust is the sole beneficiary.

The Charity has a Corporate Trustee: The Dudley Group NHS Foundation Trust.

The members of the NHS Foundation Trust Board who served during the financial year were as follows:



John Edwards
Chairman (Non-Executive Director)



Paula Clark
Chief Executive (Executive Director)



Richard Beeken
Director of Strategy, Performance
& Transformation (Executive Director)



Paul Assinder
Director of Finance & Information
(Executive Director)



Denise McMahon
Nursing Director (Executive Director)



Paul Harrison
Medical Director (Executive Director)



David Badger
Non-Executive Director



Ann Becke
Non-Executive Director



Jonathan Fellows
Non-Executive Director



David Bland
Non-Executive Director



Richard Miner
Non-Executive Director

The Charitable Funds are registered with the Charity Commission (no. 1056979) in accordance with the Charities Act 2011.

Reference and Administrative details

The Dudley Group NHS Charity, registered Charity Number 1056979, was entered on the Central Register of Charities on the 22nd July 1996 as amended on 14th November 2011.

The Charity is constituted of 96 individual funds (2013: 99) as at the 31st March 2014 and the notes to the accounts distinguish the types of fund held and disclose separately all material funds.

Charitable funds received by the Charity are accepted and held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 2006 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.



“If it had not been for the care of the staff, which was above and beyond all of our expectations, we would surely have lost Mark earlier.”

Marks family have raised over £7,000 in his memory for The Mark Rutter Memorial Fund to support the Coronary Care Unit.



“Holding a Supporters Dress Down Day was such good fun; it sparked off some great conversations.”

Holding a themed dress down day in a business environment is great for morale and a really easy way to raise money.

Trustee

The Dudley Group NHS Foundation Trust is the Corporate Trustee of the Charitable Funds governed by the law applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The NHS Foundation Trust Board devolved responsibility for the on-going management of funds to the Charitable Funds Committee which administers the funds on behalf of the Corporate Trustee.

Principal Charitable Fund Advisers

The following officers of The Dudley Group NHS Foundation Trust are the principal charitable fund advisers:

Paula Clark, Chief Executive, and Paul Assinder, Director of Finance and Information, under a scheme of delegated authority as approved by the Corporate Trustee, have day-to-day responsibility for the management of the Charitable Fund and must personally approve, on behalf of the Corporate Trustee, all expenditure over £5,000 with an upper limit of £50,000 using their delegated authority. Richard Beeken, Director of Operations and Transformation, under a scheme of delegated authority as approved by the Corporate Trustee, approves all expenditure up to £5,000.

Heather Taylor, Financial Services Manager, advised and reported on charitable funds, including strategy, in this financial year.

Lynn Hinton, Treasury Manager, acted as the principal officer overseeing the day-to-day financial management and accounting for the charitable funds during the year.

Principal Office for the Charity

Finance Department,
The Dudley Group NHS Foundation Trust,
Trust Headquarters, Russells Hall Hospital,
Dudley, West Midlands, DY1 2HQ.
Telephone: 01384 321121

A full set of accounts can be downloaded from our website or by contacting the fundraising or finance department.

Principal Professional Advisers

Bankers

Government Banking Service HMRC, 3rd Floor, Dorset House,
27-45 Stamford Street, London SE1 9PY

Solicitors

Mills & Reeve, Midland House,
132 Hagley Road, Birmingham B16 9NN

Investment Fund Managers

CCLA Investment Management Limited,
80 Cheapside, London EC2V 6DZ

BlackRock Investment Managers,
33 King William Street, London EC4R 9AS

Auditor

Deloitte LLP
Four Brindleyplace,
Birmingham B1 2HZ



“What we did was easy compared to someone who is battling with Cancer; this is our way of making their lives a little bit easier.”

Deb Smith and Tina Cope both from Sainsbury's Amblecote had their heads shaved in front of colleagues and bemused shoppers and raised over £2,000.

Structure, Governance and Management

The Dudley Group NHS Foundation Trust consists of Russells Hall Hospital (Acute Hospital), Corbett Hospital, Guest Hospital (Outpatient centres) and Adult Community Services. The charitable funds are attributed in line with the Trust's Directorate structure. For example, charitable funds for medicine include medical wards, Leukaemia, Chest clinic, Diabetes and Rheumatology. The funds within surgery include Ear, Nose and Throat (ENT), Ophthalmology, surgical wards, Breast Cancer services and Surgery and Theatres. Other funds are within Obstetrics, Gynaecology, Pathology, Critical Care, Neonatal services, Cardiology, Gastro Intestinal services, Renal Unit and Coronary Care. Adult Community Services include the District Nurse Teams Fund, Palliative Care, Audiology, Community Rehabilitation Fund (which includes Neurology) and the Community Heart Failure Team.

The Charity's unrestricted fund was established using the model declaration of trust and all funds held on trust as at the date of registration were either part of the general (unrestricted) fund or registered as separate funds (restricted) under the main Charity. Subsequent donations and gifts received by the Charity that are attributable to the original funds are added to those fund balances within the existing Charity.

The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. By designating funds the Trustee respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients and staff.

Non-Executive Members of the Trust Board are appointed by the Trust Governors and Executive members of the Board are subject to recruitment by the NHS Foundation Trust Board.

Members of the Trust Board and the Charitable Funds Committee are not individual trustees under Charity Law but act as agents on behalf of the Corporate Trustee.

The newly appointed Trustees of the Charity are provided with an induction pack which provides information about the Charity, including the Charitable Funds Committee terms of reference, Trustees' Annual Report and Accounts, policies and minutes, and information about trusteeship, including Charity Commission booklet CC3, The Essential Trustee. The Chair gives new members of both the NHS Foundation Trust Board and the Charitable Funds Committee a briefing on the current policies and priorities for the charitable funds.

Acting for the Corporate Trustee, the Charitable Funds Committee is responsible for the overall management of the Charitable Fund. The Committee is required to:

- **Control, manage and monitor the use of the fund's resources.**
- **Provide support and guidance for usage of funds, whilst managing and monitoring the receipt of all income.**
- **Ensure that 'best practice' is followed in the conduct of all its affairs fulfilling all of its legal responsibilities.**
- **Ensure that the Investment Policy approved by the NHS Foundation Trust Board as Corporate Trustee is adhered to and that performance is continually reviewed whilst being aware of ethical considerations.**
- **Keep the Trust Board fully informed on the activity, performance and risks of the Charity.**



“I am delighted that my charity has been able to support such a worthwhile cause.”

The Steve Bull Foundation donated £3,000 to purchase a Phototherapy Unit to enable babies suffering with jaundice to be treated in their own cot.

The Charitable Funds Committee was established in 2006/07 and reports to the Trust Board. The objectives of the committee are to control the management and administration of the Charity in accordance with the Charity’s purposes and in line with the Charitable Funds Investment Policy. The committee will assist in the determination of the Charitable Funds Strategy ensuring that the Charity has all the hallmarks of an effective charity, as set out in the standards issued by the Charity Commission.

The accounting records and the day-to-day administration of the funds are dealt with by the Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands, DY1 2HQ.

Risk Management

The risks to which the Charity is exposed have been identified and considered. The most significant risk identified was a possible loss from a fall in the value of the investments and the level of reserves available to mitigate the impact of such losses. These have been carefully considered and there are procedures in place to review the investment policy and investment returns to ensure that both spending and firm financial commitments remain in line with income. An effective system of internal financial control is maintained and operated in connection with the charitable funds as the Charity is managed under the Governance and internal controls that are in place for The Dudley Group NHS Foundation Trust. The current system of internal financial control provides reasonable assurance of the safeguarding of assets, the maintenance of proper accounting records and the reliability of financial information.

Working in partnership for public benefit

The Dudley Group NHS Foundation Trust is the main beneficiary of the Charity and is a related party by virtue of being Corporate Trustee of the Charity. The strategy of the Charity is to work in partnership with the Trust, ensuring the funds are used to best effect, by deciding upon the most beneficial way to use charitable funds with regard to the main activities, objectives, strategies and plans of the Trust have complied with their duty to have due regard for funding decisions to demonstrate public benefit in the Charity’s work.

In accordance with the strategy of the Charity, the Financial Services Manager and the Treasury Manager regularly meet with Ward Managers and Department Heads to encourage the spending of their funds in accordance with the donor’s wishes; By supporting research and procedures within the National Health Service, supporting capital developments and the purchase of medical equipment, provide training and development activities for clinical and other staff, to ensure public benefit.

The Leukaemia Appeal Fund, a separately registered Charity raises money specifically for the Georgina Unit at Russells Hall Hospital.

The Trust’s Volunteer Service, managed by the volunteer co-ordinator, provides a valuable service to patients, visitors and staff. For more information call 01384 456111 ext 3420 or email jane.fleetwood@dgh.nhs.uk

Annual Review: Our Activities

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. For example, charitable funds were used to purchase much needed medical equipment, such as:

- Pulse oximeters for various wards
- Accutor vital signs monitors
- ECG & Blood pressure monitors
- Respiratory Monitors
- Bladder Scanners
- Giraffe Omnibed incubator

The wards receive many charitable fund donations. These are often used to benefit the staff and the patients, for example:

- Patient information leaflets – ward specific
- Glideaway guest beds for the Rehabilitation Ward
- Recliner chairs for various wards
- Patient and visitor chairs in various wards and departments
- TVs and headphones
- Patient hoists

The charitable funds also enable consultants, medical staff, nurses and allied professionals to attend additional courses which will update them on the new ideas and modern techniques in their specialties.

These activities enable the Trustee to meet its strategic priorities of supporting the work of the Trust. The Trustee's review of future plans and strategic objectives have also been infused with the need to demonstrate public benefit and by the guidance issued by the Charity Commission.

The Trust Volunteer Service continues to provide support to patients, visitors and staff with duties such as ward/clinic hostess services, way finding, helpdesk assistance, hospital radio and chaplaincy.

The charitable funds have received legacies this year totalling £190,344. There was one significant legacy within this total - £167,000 which is split equally between Russells Hall and Corbett Hospital General Funds, each receiving £83,500 each. There was a final legacy payment of £21,804 to the Renal Unit in this financial year, the total legacy received amounted to £41,804 (£20,000 received in 2010/11).

A Review of our Finances

The total value of the Charitable Funds as at 31st March 2014 was £2,678,000 (2013: £2,789,000). A decrease in the fund value of £111,000

The Charity continues to rely on donations, legacies and investment income as the main sources of income. Donations from individuals have increased by £38,000, the donations in memoriam have increased by £27,000 and donations via the Just Giving website have increased by £2,000. Legacies

have decreased by £43,000 and donations from Consultants were down by £92,000 when compared with March 2013.

Investment Income decreased by £10,000 due to the reduction in available interest rates.

Of the total expenditure of £858,000 (2013 £579,000), expenditure on direct charitable activity was £790,000 (2013 £512,000) across a range of funds.



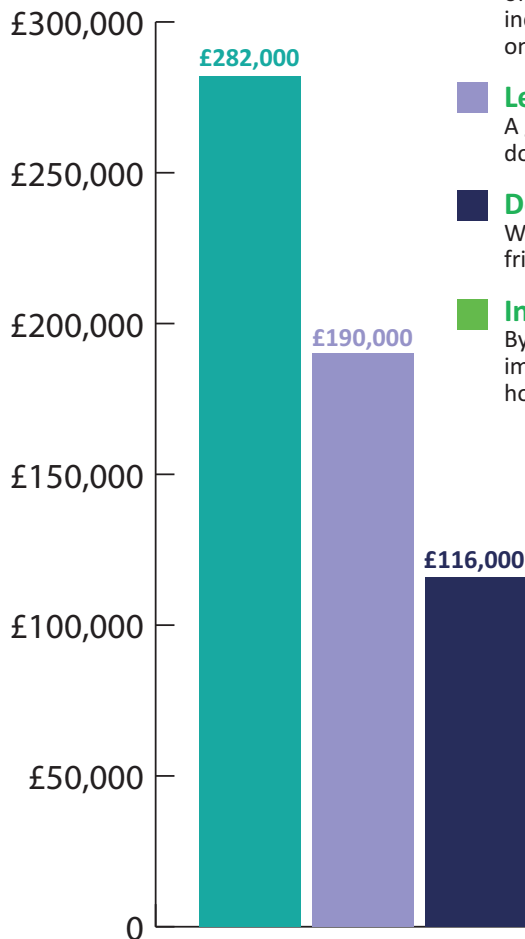
“What a great idea Dudley Group. Wearing the suit raised as many smiles as it raised money.”

2013 saw the launch of the annual Wear a Santa Suit for the Day in aid of our Make Our Patients Smile Appeal.



“It was such a hot day, my feet hurt, I was aching all over, I was so pleased to see the finish line; but it was so worth it.”

The 2012 Free Radio Walk for Kids raised over £30,000 which bought a specialist incubator for the Neonatal Unit.



Donations from Individuals

We are fortunate to receive thousands of generous gifts each year from individuals, many of whom fundraise on our behalf.

Legacies

A gift in a will is a valued way of donating to our charity.

Donations in Memoriam

We receive income given by family and friends in memory of a loved one.

Investment income

By the prudent management of funds not immediately required for use in the hospital, we earn interest and dividends.

Other Income

We receive income from individuals when providing training seminars to other health professionals in the Clinical Education Centre, contributions sponsoring the Maternity Unit.

Activities generating income

We receive contributions from the staff lottery, charity campaigns and events.



Expenditure Policy

The Dudley Group General Fund receives donations and legacies where no particular preference as to its expenditure has been expressed by donors. Applications are received from various departments within the Hospital to purchase medical equipment or items which will improve and benefit the patients and staff at the Trust. Based on their knowledge of the Trust and their contacts with The Dudley Group NHS Foundation Trust, the Charitable Funds Committee agrees funding and encourages spending of the Charity funds. This is provided to areas of the Trust that do not have available Designated Funds.

Reserves Policy

The reserves policy is incorporated within the Charity Investment Policy. This policy ensures that income not required for immediate use is invested to earn interest, whilst ensuring that money identified to meet expenditure plans is available as required.

The ratio of reserves held in the short term investment deposit fund is appropriate to the advice received by the external investment managers, based upon current commitment levels of known planned expenditure in the next financial year.

A review of the investment portfolio is undertaken by the Charity Funds Committee which includes the level of reserves held, on a quarterly basis.

The restricted funds usually contain donations where a particular part of the Hospital, Adult Community or activity was nominated by the donor at the time their donation was made. The restricted funds are overseen by Medical Service Heads, Matrons and Adult Community Managers who can make recommendations on how to spend the money within their designated area. The recommendations are generally accepted and these funds can be spent at any time.

The value of the deposit funds at 31st March 2014 total £206,753 (Coif deposit fund) investments in Santander and Co-op Bank matured prior to March 2014 with the balance of £1,411,436 held in the Government Banking Services Account. It is appropriate that the reserves remain at a level which will permit the timely realisation of long term investments, if required. Therefore the minimum reserve level is maintained between £350,000 and £400,000. This will be achieved by reinvesting income received from the investment portfolio and the excess of funds held in the Charitable Funds Government Banking Services account.



“When my wife and I have had cause to visit hospitals in the past we realised what a difference charitable funds can make to the patients.”

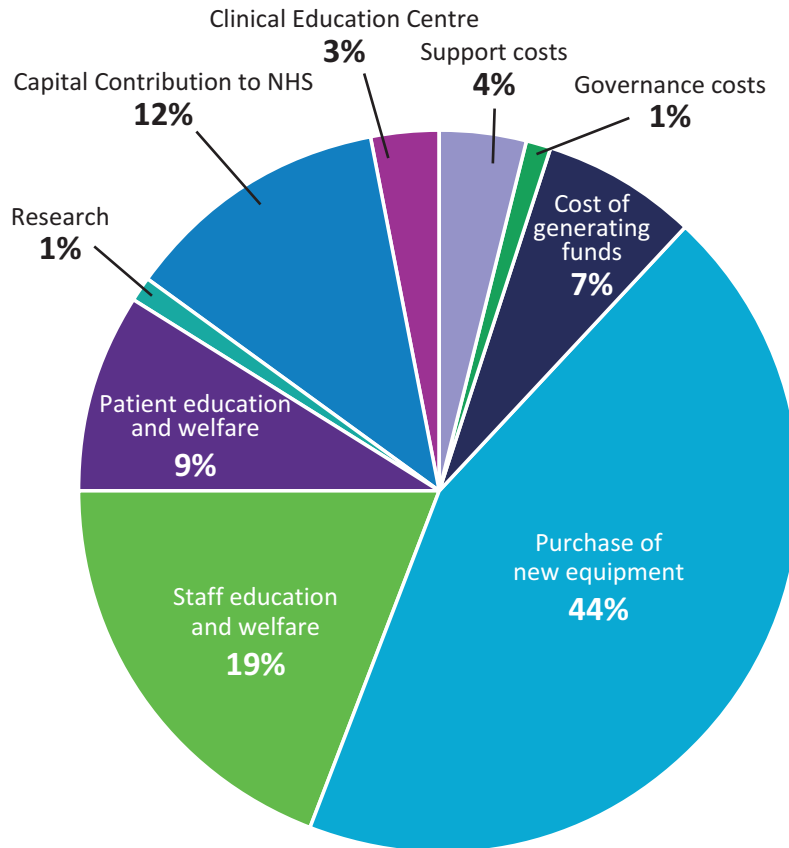
Chartway Industrial Services Ltd chose the DGNHS Charity as their official Charity Partner and has made donations to the Cancer Appeal and our Neonatal Unit.



“The nurses, doctors and other staff on the ward do an incredible job; they work tirelessly to treat, comfort and support the patients in their care.”

John Butler was so impressed with the treatment his wife, Sue, received on the Georgina Unit he raised £8,000 to show his appreciation.

Where the money went



Support costs	£32,000
Governance costs	£12,000
Cost of generating funds	£56,000

Charitable activities

Purchase of new equipment	£378,000
Staff education and welfare	£163,000
Patient education and welfare	£77,000
Research	£6,000
Capital Contribution to NHS	£106,000
Clinical Education Centre	£28,000

Total = £858,000



How the money has been spent

Purchase of new equipment and new building and refurbishment

The total amount spent on new equipment of £378,000 (2013 £235,000) represents a vital and valuable contribution to enhancing the provision of clinical care. Purchases range from small items of equipment costing a few hundred pounds, to larger items costing thousands of pounds.

Staff education and welfare

Annual expenditure on Staff education and welfare was £163,000 (2013 £111,000) of which £54,024 (2013 £52,406) was spent on external educational courses. An additional sum of £13,164 (2013 £8,186) was spent on travel expenses to allow attendance to these courses. A total of £95,809 (2013 £40,606) was spent on staff welfare, for example educational material such as medical books and journals, educational prizes and awards and non medical equipment for the wards.

Patient education and welfare

The Patient Welfare spend of £77,000 (2013 £80,000) included the purchase of furniture of £32,841 (2013 £48,290), for ward areas.

The sum of £1,181 (2013 £5,109) was spent in respect of patients that require assistance to integrate back into the community. This sum related to other items of expenditure.

Other patient expenditure of £43,026 (2013 £74,923) includes items which help make the patient's stay in hospital more comfortable, such as gifts at Christmas, audio and TV equipment, information leaflets.

Performance management

The Charity requires the Medical Service Heads and Matrons for each fund to provide expenditure plans for a one to three year programme. This is requested annually and plans are regularly reviewed and reported to the Charitable Funds Committee.

The role of the Medical Service Heads and Matrons as charity fund budget managers is supported by the Charity Fundraising Co-ordinator.



Investments

At the year-end, the sum of £1,127,453 (2013 £1,098,969) was held with BlackRock Investment Management Ltd in Charishare Excluding Tobacco and Charinco. The capital in perpetuity holdings of £47,525 was disposed in the financial year. The COIF deposit fund held a balance of £206,753 (2013 £255,823)

The charity's long term investments which mainly consist of UK equities, have increased in value by a total of £28,484 during the year 2013/14.

The Trustee seeks to balance 'Ethical and socially responsible investment' and risk. Therefore, investment in companies engaged in the manufacture of tobacco products is not permitted.

The investment policy requires that all monies, apart from working capital, be invested in securities to maximise the overall return consistent with an acceptable level of risk. Fund Managers are appointed for an initial three year period and the tendering process follows the NHS Trust's regulations and ensures that the requirements of the Trustee Act 2000 are met.

The performance of the investments is continuously monitored and reported on a quarterly basis by BlackRock Investment Management Limited. The reports are disseminated to the Charitable Funds Committee at the scheduled quarterly meetings.

Funds Held on Trust Annual Accounts 2013/14

Foreword

The Dudley Group NHS Foundation Trust charitable funds held on trust are registered with the charity commission and include funds in respect of The Dudley Group NHS Foundation trust. The full accounts have been submitted to the Charities Commission.

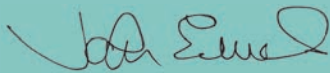
The accounts for the year ended 31st March 2014 have been prepared in accordance with the requirements in the Charities Act 2011 and the Statement of Recommended Practice 2005.

The following pages are not the full statutory accounts but a summary of information relating to both the Statement of Financial Activities and the Balance Sheet. These Summary Financial Statements have been externally scrutinised by Auditors Deloitte LLP and their report follows on the next page.

The full accounts are available from the Trust's Finance Department by writing to: Lynn Hinton, Finance Department, Trust Headquarters, Russells Hall Hospital, Dudley, West Midlands. DY1 2HQ or email lynn.hinton@dgh.nhs.uk or telephone 01384 321121.

Main Purpose of Funds Held On Trust

The main purpose of charitable funds held on trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by The Dudley Group NHS Foundation Trust.

Signed:  Date: 22nd July 2014

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

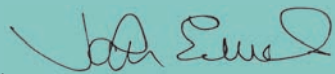
The law applicable to charities in England and Wales requires the trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates which are reasonable and prudent;
- State whether applicable accounting standards have been followed; and
- Prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustees

Chairman:  Date: 22nd July 2014

Trustee:  Date: 22nd July 2014

Auditor's Statement to the Trustee of the Dudley Group NHS Charity

We have examined the summary financial statement for the year ended 31 March 2014 which comprises the summary statement of financial activities and summary balance sheet.

This report is made solely to the Charity's trustees, as a body, in accordance with the *Accounting and reporting by charities: a statement of recommended practice 2005*. Our work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees are responsible for preparing the Trustee's Annual Report in accordance with the recommendations of *Accounting and reporting by charities: a statement of recommended practice*.

Our responsibility is to report to you our opinion on the consistency of the summary financial statement within the Trustee's Annual Report with the full annual financial statements and Trustees' Annual Report.

We also read the other information contained in the Trustee's Annual Report as described in the contents section and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summary financial statement.

We conducted our work having regard to Bulletin 2008/3 and Practice Note 11 *The audit of charities* issued by the Auditing Practices Board. Our report on the charity's full annual financial statements describes the basis of our audit opinion on those financial statements.

Opinion

In our opinion, the summary financial statement is consistent with the full annual financial statements and the Trustees' Annual Report of The Dudley Group NHS Charity for the year ended 31 March 2014.

Deloitte LLP

Chartered Accountants and Statutory Auditors
Birmingham, UK

Signed:  Date: 22nd July 2014


Statement of Financial Activities for the year ended 31 March 2014

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total Funds £000	2012/13 Total Funds £000
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income	192	398	0	590	658
Investment income	10	43	0	53	63
Activities generating income	9	25	0	34	27
Other incoming resources	5	36	0	41	44
Total incoming resources	216	502	0	718	792
Resources expended					
<i>Costs of generating funds</i>					
Costs of generating voluntary income	14	42	0	56	53
<i>Charitable activities:</i>					
Purchase of new equipment	8	370	0	378	235
Staff education and welfare	24	139	0	163	111
Patient education and welfare	4	73	0	77	80
Research	0	6	0	6	14
Capital contribution to NHS	8	96	0	104	17
Support costs	6	26	0	32	30
Clinical education centre	0	28	0	28	23
Depreciation on intangible asset	2	0	0	2	2
Sub total: direct charitable expenditure	52	738	0	790	512
Governance costs	2	10	0	12	14
Total resources expended	68	790	0	858	579
Sub total: Net incoming resources before transfers and other recognised gains and losses	148	(288)	0	(140)	213
Transfers					
Gross transfers between funds	0	48	(48)	0	0
Net incoming resources before other recognised gains and losses	148	(240)	(48)	(140)	213
Other recognised gains and losses:					
Realised and unrealised gains(losses) on intangible assets	0	0	0	0	0
Realised and unrealised gains(losses) on investment assets	3	25	1	29	102
Net movement in funds	151	(215)	(47)	(111)	315
Fund balances brought forward at 31 March 2013	367	2,375	47	2,789	2,474
Fund balances carried forward at 31 March 2014	518	2,160	0	2,678	2,789

Balance Sheet

as at 31 March 2014

	Unrestricted Funds £000	Restricted Funds £000	Endowment Funds £000	Total at 31 March 2014 £000	Total at 31 March 2013 £000
Fixed Assets					
Intangible Assets	2	0	0	2	3
Investments	87	1,040	0	1,127	1,146
Total Fixed Assets	<u>89</u>	<u>1,040</u>	<u>0</u>	<u>1,129</u>	<u>1,149</u>
Current Assets					
Debtors	1	15	0	16	14
Short term investments and deposits	150	57	0	207	256
Cash at bank and in hand	278	1,133	0	1,411	1,416
Total Current Assets	<u>429</u>	<u>1,205</u>	<u>0</u>	<u>1,634</u>	<u>1,686</u>
 Creditors falling due within one year	 0	 85	 0	 85	 46
Net Current Assets	<u>429</u>	<u>1,120</u>	<u>0</u>	<u>1,549</u>	<u>1,640</u>
Total Assets Less Current Liabilities	<u>518</u>	<u>2,160</u>	<u>0</u>	<u>2,678</u>	<u>2,789</u>
 Creditors falling due after more than one year	 0	 0	 0	 0	 0
Provisions for liabilities and charges	0	0	0	0	0
Total Net Assets	<u>518</u>	<u>2,160</u>	<u>0</u>	<u>2,678</u>	<u>2,789</u>
Funds of the Charity					
Endowment Funds	0	0	0	0	47
Restricted income funds	0	2,160	0	2,160	2,375
Unrestricted income funds	516	0	0	516	364
Intangible Fixed Assets	2	0	0	2	3
Total Funds	<u>518</u>	<u>2,160</u>	<u>0</u>	<u>2,678</u>	<u>2,789</u>

Signed: 

Date: 22nd July 2014

We can help you with your fundraising

- free fundraising pack
- sponsorship forms
- collecting tins
- balloons
- posters
- merchandise



Calendar of Events

Here is a small selection of some of our organised events and campaigns. Have a look at our website www.dudleygroup.nhs.uk/our-charity



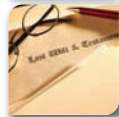
Nurses Day 12th May

Celebrate Nurses' Day to remember the valuable contributions that nurses make to society. Why not hold a charity event to mark the day.



Go Neon during June

Wear Neon for the Day, hold a themed party, bake neon cakes. Ask for our free fundraising pack and event ideas.



Make a Will fortnight 6th – 14th October

Making a Will is simple and an important way to protect the future of your loved ones. Contact us for a list of participating solicitors.



Wear a Santa Suit for the Day Friday 5th December

Get the festivities off to a great start and raise funds for a great cause. Wear a Santa Suit for the day and fundraise for our Make our Patients Smile Appeal. FREE Santa Suit.



Fundraising at Christmas

Donate in lieu of Christmas cards (ask for a free wall poster). Give your heart to a loved one in our White Heart Tree of Light.

Making a donation is really easy

Send a cheque

Payable to Dudley Group NHS Charity; to the Fundraising Manager, Trust HQ, Russells Hall Hospital, Dudley, DY1 2HQ

Donation by debit or credit card or BACS

Contact the Cashier, General Office on 01384 456111 ext. 2881

Log on to our JustGiving site

<http://www.justgiving.com/dghc> Make a one-off donation, or use this link to create your own page.

Making a donation in person

You can visit the General Office anytime between 9am and 4.30pm Monday - Friday (located on the ground floor, near the main entrance of Russells Hall Hospital) and give your donation to the cashier, who will issue you with a receipt.

Allocation of your donation

You can nominate an area of care that is close to your heart, such as Cardiac, Stroke, Children or Surgery. Alternatively your donation will be paid into the main charity fund then distributed where it is needed; any ward can request money from this charity fund.

You can even work towards purchasing a specific piece of equipment or donate to a particular ward area.

Should you require your donation to be specific please make your wishes clear as soon as possible.

If you need support or advice, give us a call – we'll be happy to help.

Donating via mobile phone

Make Our Patients Smile



To donate, text

MOPS21 £2 / £5 / £10

and send it to 70070. eg. MOPS21 £5

You will be given the opportunity to add Gift Aid
– meaning we will benefit from an extra 25%.

All text messages are free to send on all networks and 100%
of every donation (plus 25% Gift Aid) comes to our charity.

Registered No: 1056979

JustTextGiving™
by  **vodafone**

The Make Our Patients Smile appeal provides items such as televisions, reclining chairs, patient comfort packs, presents at Christmas, children's books and games, etc; such items and services that will enhance our patients experience while at one of our hospitals.

www.justgiving.com/dghc/donate

By choosing to make a donation, you'll be making a real difference.

£ 5 could buy 5 comfort packs (toothbrush, comb, etc) for emergency admissions

£ 10 could buy books, toys and games for our children's ward

£ 20 could go towards purchasing a vital piece of equipment

- It's quick and easy to use JustGiving.
- The donation process is super-secure.
- You can manage all of your charitable giving in one place.
- 100% of your donation comes to the Dudley Group NHS Charity.
- JustGiving reclaim Gift Aid on our behalf on all eligible donations.
- You can set up a page for your own fundraising.

Thank You!

The Corporate Trustee would like to express its appreciation of the support received from so many groups and individuals whose generous contributions are of enormous benefit to both patients and staff throughout our Trust.



Approved on behalf of the Corporate Trustee by
Paula Clark, Chief Executive, The Dudley Group NHS Foundation Trust



Dudley Group NHS Charity,
2nd Floor, Trust HQ,
Russells Hall Hospital, Dudley, DY1 2HQ
Tel: 01384 456111 Ext: 3349
Email: fundraising@dgh.nhs.uk
www.dudleygroup.nhs.uk/our-charity
www.justgiving.com/dghc

 @DGNHSCarity

 /DudleyGroupNHSCharity

Charity Number: 1056979