

Date: Monday 9 September 2019

Notice of a meeting of the Council of Governors

Notice is hereby given to all members of the Council of Governors of The Dudley Group NHS Foundation Trust that a meeting of the Council of Governors will be held in the Clinical Education Centre, 1st floor, South Block, Russells Hall Hospital, Dudley, DY1 2HQ at 1745 to transact the business detailed on the attached agenda.

Members of the press and public are welcome to attend the public part of the agenda.

Questions for the Council of Governors should be received by the Trust Secretary no later than 24hrs prior to the meeting by post or e-mail to Trust Secretary Liam Nevin, Trust Headquarters or via email liam.nevin@nhs.net



Dame Yve Buckland

Chairman

Public Bodies (Admissions to Meetings) Act 1960

Members of the Public and Press are entitled to attend these meetings although the Council of Governors reserves the right to exclude, by Resolution, the Press and Public wherever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons, stated in the Resolution.

Full Council of Governors meeting (Public)

Thursday 19 September 2019, 17.45hr

Clinical Education Centre, Russells Hall Hospital, Dudley

Meeting in public session

No.	Time	Item	Paper reference	By
1.	17.45	<p><u>Welcome</u> (Public & Press)</p> <p>1.1 Introductions & Welcome 1.2 Apologies 1.3 Declaration of interests 1.4 Quoracy 1.5 Announcements</p>		Yve Buckland, Interim Chairman
2.	17.50	<p><u>Previous meeting</u></p> <p>2.1 Minutes of the previous full Council of Governors meeting held on 27 June '19 2.2 Matters arising there from 2.3 Update on actions 2.3.1 Taxi spend for patient transport 2.3.2 Expansion of partial booking</p>	Enclosure 1	Yve Buckland, Interim Chairman
3.	18.00	<p>Chief Executive's and Chair's update including:</p> <ul style="list-style-type: none"> - Hospital chain working - Brexit preparation - Strategy update and long term plan 	Enclosure 2/ verbal	<p>Diane Wake, Chief Executive</p> <p>Yve Buckland, Interim Chairman</p>
4.	18.10	<p><u>Presentation</u></p> <p>Trust security and emergency planning</p>	Presentation	Andrew Rigby, head of facilities management and property development
5.	18.25	<p><u>Safe, caring and responsive</u></p> <p>5.1 Update from Experience and Engagement Committee 5.2 Update from Clinical Quality, Safety and Patient Experience Committee and update on CQC action plan</p>	Enclosure 3 Enclosure 4	<p>Karen Phillips, Committee Chair</p> <p>Catherine Holland, Committee Chair</p>
6.	18.45	<p><u>Effective</u></p> <p>6.1 Update from Finance and Performance Committee 6.2 Update from Audit Committee</p>	Enclosure 5 Enclosure 6	<p>Richard Miner, Committee member</p> <p>Richard Miner, Committee Chair</p>
7.	19.00	<p>Well-Led</p> <p>7.1 Update from Workforce & Staff Engagement Committee 7.2 Board Secretary update - Trust Constitution update</p>	Enclosure 7 Enclosure 8	<p>Julian Atkins, Committee Chair</p> <p>Liam Nevin, Board</p>

		<ul style="list-style-type: none"> - Governor attendance at Board Committees - CoG elections 2019 7.3 Update from Remuneration and Appointments Committee <ul style="list-style-type: none"> - Terms of Reference for approval 	Enclosure 9	Secretary Yve Buckland, Interim Chairman
8.	19.20	Governor Matters <i>Relating to items other than the agenda and raised at least three days in advance of the meeting</i>	Verbal	Fred Allen, Lead Governor
9.		For information <ul style="list-style-type: none"> ▪ Integrated Performance Report ▪ Annual Complaints Report 2018/19 	Enclosure 10 Enclosure 11	
10.	19.30	Any Other Business (to be notified to the Chair)		Yve Buckland, Interim Chairman
11.		Close of meeting and forward dates: Thursday 19 December 2019, 17.45pm (pre meet with the Lead Governor and Chairman at 17.00pm)		Yve Buckland, Interim Chairman

Quoracy

Eight Governors of which at least five are public elected plus chair or deputy chair.

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Meeting in private session

No.	Time	Item	Enclosure	By
1.	19.35	Welcome, Introductions & Announcements Quoracy		Yve Buckland, Interim Chairman
2.		Declarations of Interest		Yve Buckland, Interim Chairman
3.		Previous meeting 3.1 Minutes of the previous meeting (private) held 27 June 2019	Enclosure 1	Yve Buckland, Interim Chairman
6.		Any other business (to be notified to the Chair)		
7.	19.50	Close of meeting		Yve Buckland, Interim Chairman