

## Web Content Accessibility Guidelines (WCAG) 2.1 Level A and AA Conformance

Site: The Dudley Group NHS Foundation Trust

Audit Date: December 2020

Audited By: Tom Cook

### Rating Key

	No evidence of conformance
	Little evidence of conformance
	Some evidence of conformance
	Satisfies all success criteria for conformance
	Not applicable

Level	Category	Guideline	Criteria	Rule	Rating	Measure	Outcome	Actions
A	Perceivable	Text Alternatives	Non-text Content	All non-text content that is presented to the user has a text alternative that serves the equivalent purpose, except for the situations listed below. Controls, Input; Time-Based Media; Test; Sensory; CAPTCHA; Decoration, Formatting, Invisible.		Checked sample web pages containing non-text content.	We completed an action following the previous audit to add alt and title text to media containing non-text alternatives, and provided training materials to our content editors.	None
A	Perceivable	Time-based Media	Audio-only and Video-only	For prerecorded audio-only and prerecorded video-only media, an alternative for time-based media is provided that presents equivalent information.		Checked website content and guideline is not applicable to prerecorded audio and video published before 23/09/20	Guideline not currently applicable	<b>Action required for new prerecorded audio and video content published after 23/09/20 to follow the accessibility guideline recommendation</b>
A	Perceivable	Time-based Media	Captions (Prerecorded)	Captions are provided for all prerecorded audio content in synchronized media, except when the media is a media alternative for text and is clearly labelled as such.		Checked website content and guideline is not applicable to prerecorded audio and video published before 23/09/20	Guideline not currently applicable	<b>Action required for new prerecorded audio and video content published after 23/09/20 to follow the accessibility guideline recommendation</b>
A	Perceivable	Time-based Media	Audio Description or Media Alternative (Prerecorded)	An alternative for time-based media or audio description of the prerecorded video content is provided for synchronized media, except when the media is a media alternative for text and is clearly labelled as such.		Checked website content and guideline is not applicable to prerecorded audio and video published before 23/09/20	Guideline not currently applicable	<b>Action required for new prerecorded audio and video content published after 23/09/20 to follow the accessibility guideline recommendation</b>
A	Perceivable	Adaptable	Info and Relationships	Information, structure, and relationships conveyed through presentation can be programmatically determined or are available in text.		Checked the mark up of sample web pages	We completed an action following the previous audit to provide training materials to our content editors.	None
A	Perceivable	Adaptable	Meaningful Sequence	When the sequence in which content is presented affects its meaning, a correct reading sequence can be programmatically determined.		Checked sample page mark up matches visual content, content displayed in a logical way.	Compliant with this guideline, no issues found.	None
A	Perceivable	Adaptable	Sensory Characteristics	Instructions provided for understanding and operating content do not rely solely on sensory characteristics of components such as shape, colour, size, visual location, orientation, or sound.		Checked sample page content does not rely solely on sensory characteristics such as shape, colour, size, visual location, orientation or sound to navigate site.	Compliant with this guideline, no issues found.	None






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A	Perceivable	Distinguishable	Use of Colour	Colour is not used as the only visual means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.		Checked sample page content, colour is used as a general website theme for decorative purposes not as the only visual means of conveying information.	Compliant with this guideline, no issues found.	None
A	Perceivable	Distinguishable	Audio Control	If any audio on a Web page plays automatically for more than 3 seconds, either a mechanism is available to pause or stop the audio, or a mechanism is available to control audio volume independently from the overall system volume level.		Checked website content and all audio content can be stopped or paused independently from the overall system volume level	Compliant with this guideline, no issues found.	None
A	Operable	Keyboard Accessible	Keyboard	All functionality of the content is operable through a keyboard interface without requiring specific timings for individual keystrokes, except where the underlying function requires input that depends on the path of the user's movement and not just the endpoints.		Checked the website is navigable using the web browser keyboard, content is operable and logical.	Compliant with this guideline, no issues found.	None
A	Operable	Keyboard Accessible	No Keyboard Trap	If keyboard focus can be moved to a component of the page using a keyboard interface, then focus can be moved away from that component using only a keyboard interface, and, if it requires more than unmodified arrow or tab keys or other standard exit methods, the user is advised of the method for moving focus away.		Checked the website is fully navigable using the web browser keyboard, no keyboard traps were identified.	Compliant with this guideline, no issues found.	None
A	Operable	Keyboard Accessible	Character Key Shortcuts	If a keyboard shortcut is implemented in content using only letter (including upper- and lower-case letters), punctuation, number, or symbol characters, then at least one of the following is true: A mechanism is available to turn the shortcut off; A mechanism is available to remap the shortcut to use one or more non-printable keyboard characters (e.g. Ctrl, Alt, etc); The keyboard shortcut for a user interface component is only active when that component has focus.		Checked website content and guideline is not applicable as no character keyboard shortcuts are used	Guideline not applicable	None

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A	Operable	Enough Time	Timing Adjustable	For each time limit that is set by the content, at least one of the following is true: The user is allowed to turn off the time limit before encountering it; or The user is allowed to adjust the time limit before encountering it over a wide range that is at least ten times the length of the default setting; or The user is warned before time expires and given at least 20 seconds to extend the time limit with a simple action (for example, "press the space bar"), and the user is allowed to extend the time limit at least ten times; or The time limit is a required part of a real-time event (for example, an auction), and no alternative to the time limit is possible; or The time limit is essential and extending it would invalidate the activity; or The time limit is longer than 20 hours.		Checked website content and guideline is not applicable as no content that requires adjustable timings	Guideline not applicable	None
A	Operable	Enough Time	Pause, Stop, Hide	For moving, blinking, scrolling, or auto-updating information, all of the following are true: For any moving, blinking or scrolling information that (1) starts automatically, (2) lasts more than five seconds, and (3) is presented in parallel with other content, there is a mechanism for the user to pause, stop, or hide it unless the movement, blinking, or scrolling is part of an activity where it is essential; and For any auto-updating information that (1) starts automatically and (2) is presented in parallel with other content, there is a mechanism for the user to pause, stop, or hide it or to control the frequency of the update unless the auto-updating is part of an activity where it is essential.		Checked website content and scrolling news box on home page has a mechanism for the user to pause and stop scrolling.	Compliant with this guideline, no issues found.	None
A	Operable	Seizures and Physical Reactions	Three Flashes or Below Threshold	Web pages do not contain anything that flashes more than three times in any one second period, or the flash is below the general flash and red flash thresholds.		Checked website content and guideline is not applicable as no flashing content	Guideline not applicable	None

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A	Operable	Navigable	Bypass Blocks	A mechanism is available to bypass blocks of content that are repeated on multiple Web pages.		Checked website content and the only repeated content are header and footer areas, no other content blocks identified	We completed an action following the previous audit to add a link to skip the repeating header content.	None
A	Operable	Navigable	Page Titled	Web pages have titles that describe topic or purpose.		Checked sample pages and all pages have descriptive titles	Compliant with this guideline, no issues found.	None
A	Operable	Navigable	Focus Order	If a Web page can be navigated sequentially and the navigation sequences affect meaning or operation, focusable components receive focus in an order that preserves meaning and operability.		Checked website can be navigated sequentially.	Compliant with this guideline, no issues found.	None
A	Operable	Navigable	Link Purpose (In Context)	The purpose of each link can be determined from the link text alone or from the link text together with its programmatically determined link context, except where the purpose of the link would be ambiguous to users in general.		Checked links on sample web pages.	We completed an action following the previous audit to update ambiguous links and provide training materials to our content editors.	None
A	Operable	Input Modalities	Pointer Gestures	All functionality that uses multipoint or path-based gestures for operation can be operated with a single pointer without a path-based gesture, unless a multipoint or path-based gesture is essential.		Checked website content, guideline is not applicable as no functionality uses multipoint or path based gestures for operation.	Guideline not applicable	None
A	Operable	Input Modalities	Pointer Cancellation	For functionality that can be operated using a single pointer, at least one of the following is true: The down-event of the pointer is not used to execute any part of the function; Completion of the function is on the up-event, and a mechanism is available to abort the function before completion or to undo the function after completion; The up-event reverses any outcome of the preceding down-event; Completing the function on the down-event is essential.		Checked website content, page and link mark up and all links operate on click up.	Compliant with this guideline, no issues found.	None
A	Operable	Input Modalities	Label in Name	For user interface components with labels that include text or images of text, the name contains the text that is presented visually.		Checked website content and guideline is not applicable as no labels used on user interface components.	Guideline not applicable	None

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A	Operable	Input Modalities	Motion Actuation	Functionality that can be operated by device motion or user motion can also be operated by user interface components and responding to the motion can be disabled to prevent accidental actuation, except when: The motion is used to operate functionality through an accessibility supported interface; The motion is essential for the function and doing so would invalidate the activity.		Checked website content and guideline is not applicable as no functionality is operated by device motion.	Guideline not applicable	None
A	Understandable	Readable	Language of Page	The default human language of each Web page can be programmatically determined.		Checked mark up of sample web pages	We completed an action from the previous audit to add a language attribute to the site.	None
A	Understandable	Predicable	On Focus	When any user interface component receives focus, it does not initiate a change of context.		Checked page mark up and change of context is not initiated on focus.	Compliant with this guideline, no issues found.	None
A	Understandable	Predicable	On Input	Changing the setting of any user interface component does not automatically cause a change of context unless the user has been advised of the behaviour before using the component.		Checked website content and changing the setting of any user interface component does not automatically cause a change of context.	Compliant with this guideline, no issues found.	None
A	Understandable	Input Assistance	Error Identification	If an input error is automatically detected, the item that is in error is identified and the error is described to the user in text.		Checked website content and guideline is not applicable as no forms are used on the website	Guideline not applicable	None
A	Understandable	Input Assistance	Labels or Instructions	Labels or instructions are provided when content requires user input.		Checked website content for labels and instructions.	We completed an action from the previous audit to add a descriptive label to the search box.	None
A	Robust	Compatible	Parsing	In content implemented using markup languages, elements have complete start and end tags, elements are nested according to their specifications, elements do not contain duplicate attributes, and any IDs are unique, except where the specifications allow these features.		Checked sample page mark up, HTML is nested correctly, mark up is compliant with the guideline.	Compliant with this guideline, no issues found.	None

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A	Robust	Compatible	Name, Role, Value	For all user interface components (including but not limited to: form elements, links and components generated by scripts), the name and role can be programmatically determined; states, properties, and values that can be set by the user can be programmatically set; and notification of changes to these items is available to user agents, including assistive technologies.		Checked sample page mark up	We completed an action from the previous audit to check and add additional tags to interface components.	None
AA	Perceivable	Time-based Media	Captions (Live)	Captions are provided for all live audio content in synchronized media.		Checked website content and guideline is not applicable	Guideline not applicable	<b>Action required for captions to be provided for new live audio content going forward</b>
AA	Perceivable	Time-based Media	Audio Description (Prerecorded)	Audio description is provided for all prerecorded video content in synchronized media.		Checked website content and guideline is not applicable to prerecorded audio and video published before 23/09/20	Guideline not currently applicable	<b>Action required for new prerecorded audio and video content published after 23/09/20 to follow the accessibility guideline recommendation</b>
AA	Perceivable	Adaptable	Orientation	Content does not restrict its view and operation to a single display orientation, such as portrait or landscape, unless a specific display orientation is essential.		Checked website content and no content is restricted to a single orientation	Compliant with this guideline, no issues found.	None
AA	Perceivable	Adaptable	Identify Input Purpose	The purpose of each input field collecting information about the user can be programmatically determined when: The input field serves a purpose identified in the Input Purposes for User Interface Components section; and The content is implemented using technologies with support for identifying the expected meaning for form input data.		Checked website content and guideline is not applicable as there are no forms on the website collecting information about the user.	Guideline not applicable	<b>Action required to ensure Search box input field is descriptive and uses common naming conventions.</b>






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AA	Perceivable	Distinguishable	Contrast (Minimum)	The visual presentation of text and images of text has a contrast ratio of at least 4.5:1, except for the following: Large-scale text and images of large-scale text have a contrast ratio of at least 3:1; Text or images of text that are part of an inactive user interface component, that are pure decoration, that are not visible to anyone, or that are part of a picture that contains significant other visual content, have no contrast requirement; Text that is part of a logo or brand name has no contrast requirement.		Checked sample pages containing images of text and pages meet contrast ratio requirements	Compliant with this guideline, no issues found.	None
AA	Perceivable	Distinguishable	Resize Text	Except for captions and images of text, text can be resized without assistive technology up to 200 percent without loss of content or functionality.		Checked resizing of text in web browser up to 200 percent without loss of content or functionality	Compliant with this guideline, no issues found.	None
AA	Perceivable	Distinguishable	Images of Text	If the technologies being used can achieve the visual presentation, text is used to convey information rather than images of text except for the following: The image of text can be visually customized to the user's requirements; A particular presentation of text is essential to the information being conveyed.		Checked sample pages containing images of text	We completed an action from the previous audit to remove or add text alternative content for images of text.	None
AA	Perceivable	Distinguishable	Reflow	Content can be presented without loss of information or functionality, and without requiring scrolling in two dimensions for: Vertical scrolling content at a width equivalent to 320 CSS pixels; Horizontal scrolling content at a height equivalent to 256 CSS pixels. Except for parts of the content which require two-dimensional layout for usage or meaning.		Checked resizing of sample pages	Some pages are not responsive to resizing and require both vertical and horizontal scrolling to display all web page content	<b>Action required to update the website design/layout to be more responsive to resizing.</b>






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Level	Category	Guideline	Criteria	Rule	Rating	Measure	Outcome	Actions
AA	Perceivable	Distinguishable	Non-text Contrast	The visual presentation of the following have a contrast ratio of at least 3:1 against adjacent colour(s): Visual information required to identify user interface components and states, except for inactive components or where the appearance of the component is determined by the user agent and not modified by the author; Parts of graphics required to understand the content, except when a particular presentation of graphics is essential to the information being conveyed.		Checked website content and this guideline is not applicable as no content relies on images and graphics to be understood.	Guideline not applicable	None
AA	Perceivable	Distinguishable	Text Spacing	In content implemented using markup languages that support the following text style properties, no loss of content or functionality occurs by setting all of the following and by changing no other style property: Line height (line spacing) to at least 1.5 times the font size; Spacing following paragraphs to at least 2 times the font size; Letter spacing (tracking) to at least 0.12 times the font size; Word spacing to at least 0.16 times the font size. Exception: Human languages and scripts that do not make use of one or more of these text style properties in written text can conform using only the properties that exist for that combination of language and script.		Checked website content and no loss of content or functionality occurs when text spacing is altered in the web browser.	Compliant with this guideline, no issues found.	None



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AA	Perceivable	Distinguishable	Content on Hover or Focus	Where receiving and then removing pointer hover or keyboard focus triggers additional content to become visible and then hidden, the following are true: A mechanism is available to dismiss the additional content without moving pointer hover or keyboard focus, unless the additional content communicates an input error or does not obscure or replace other content; If pointer hover can trigger the additional content, then the pointer can be moved over the additional content without the additional content disappearing; The additional content remains visible until the hover or focus trigger is removed, the user dismisses it, or its information is no longer valid. Exception: The visual presentation of the additional content is controlled by the user agent and is not modified by the author.		Checked website content and guideline is not applicable as no additional content becomes visible/hidden on pointer hover or keyboard trigger.	Guideline not applicable	None
AA	Operable	Navigable	Multiple Ways	More than one way is available to locate a Web page within a set of Web pages except where the Web Page is the result of, or a step in, a process.		Checked the website and web pages can be located by menu navigation, site search and content links.	Compliant with this guideline, no issues found.	None
AA	Operable	Navigable	Headings and Labels	Headings and labels describe topic or purpose.		Checked website content and all headings and labels are descriptive	Compliant with this guideline, no issues found.	None
AA	Operable	Navigable	Focus Visible	Any keyboard operable user interface has a mode of operation where the keyboard focus indicator is visible.		Checked website content with web browser keyboard and keyboard focus indicators are visible such as colour changes blue/black, links are underlined etc.	Compliant with this guideline, no issues found.	None
AA	Understandable	Readable	Language of Parts	The human language of each passage or phrase in the content can be programmatically determined except for proper names, technical terms, words of indeterminate language, and words or phrases that have become part of the vernacular of the immediately surrounding text.		Checked website content and the guideline is not applicable as the language doesn't change at the page level/any part of a page.	Guideline not applicable	None

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AA	Understandable	Predicable	Consistent Navigation	Navigational mechanisms that are repeated on multiple Web pages within a set of Web pages occur in the same relative order each time they are repeated, unless a change is initiated by the user.		Checked website content and navigation is consistent and repeated throughout the site.	Compliant with this guideline, no issues found.	None
AA	Understandable	Predicable	Consistent Identification	Components that have the same functionality within a set of Web pages are identified consistently.		Checked website content and components that have the same functionality such as headers etc are identified consistently.	Compliant with this guideline, no issues found.	None
AA	Understandable	Input Assistance	Error Suggestion	If an input error is automatically detected and suggestions for correction are known, then the suggestions are provided to the user, unless it would jeopardize the security or purpose of the content.		Checked website content and the guideline is not applicable as no forms on the website	Guideline not applicable	None
AA	Understandable	Input Assistance	Error Prevention (Legal, Financial, Data)	For Web pages that cause legal commitments or financial transactions for the user to occur, that modify or delete user-controllable data in data storage systems, or that submit user test responses, at least one of the following is true: Submissions are reversible. Data entered by the user is checked for input errors and the user is provided an opportunity to correct them. A mechanism is available for reviewing, confirming, and correcting information before finalizing the submission.		Checked website content and this guideline is not applicable as no legal or financial user transactions occur.	Guideline not applicable	None
AA	Robust	Compatible	Status Messages	In content implemented using markup languages, status messages can be programmatically determined through role or properties such that they can be presented to the user by assistive technologies without receiving focus.		Checked website content and the guideline is not applicable as no forms/status messages used on the website	Guideline not applicable	None