

Date: 28/06/2021

FREEDOM OF INFORMATION REQUEST FOI/015768 - Scheduling / rota software, E-Rostering

Under the Freedom of Information Act we request you answer the following questions.

1.a) What job title / department within the trust is responsible for E-rostering and associated projects?

b) Does the trust have any projects or procurements in the E-rostering, E-job planning or locum bank area on-going or scheduled in the next 12 months?

Overall responsibility for e-rostering and associated projects comes under the Human Resources Department. The IT department also have a developmental role in this work which is confirmed within the Trusts Digital Strategy. The Staff Bank and Rostering Team which are part of the HR Department have responsibility with finance and clinical leads for building rota's annually and for administering the rostering software including the maintenance and updating of data. Their role also includes the collation and sharing of KPI's within each division. There are two levels of approval within medical and clinical teams for agreeing rosters (for example the Lead Nurse and the Matron).

Following approval, The Staff Bank and Rostering Team would fill any gaps in rotas through the Trust Staff Bank. If following this there are still shortages within the staffing rotas the team would get departmental approval for filling these through agencies.

2. What is the scheduling / rota software the trust uses for medical doctors ?

3. What software does the trust currently use to support its staff bank for medical doctors?

4. When does the contract for the software outlined in the answer to Question 2 and Question 3 end?

5. What is the scheduling / rota software the trust uses for surgery doctors?

6. What software does the trust currently use to support its staff bank for surgery doctors?

7. When does the contract for the software outlined in the answer to Question 5 and Question 6 end?

8. What is the scheduling / rota software the trust uses for nurses?

9. What software does the trust currently use to support its staff bank for nurses?

10. When does the contract for the software outlined in the answer to Question 8 and Question 9 end?

11. What is the scheduling / rota software used for admin and clerical staff?

12. What software does the trust currently use to support its staff bank for admin and clerical staff?

13. When does the contract for the software outlined in the answer to Question 11 and Question 12 end?

We would like the above information provided in return as an electronic copy in the following format.

Questions 2 to 13, this information is already available on the Trust's Freedom of Information disclosure log <http://www.dgft.nhs.uk/about-us/freedom-of-information/disclosure-log/> in the search box type