

Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ

**Ref:** FOI-042023-00021

**Date:** 15/5/23

**Address / Email:**

Dear

**Request Under Freedom of Information Act 2000**

Thank you for requesting information under the Freedom of Information Act 2000;

**Response**

Please see attached document

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust;

Information Governance Manager  
Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ  
Email: [dgft.dpo@nhs.net](mailto:dgft.dpo@nhs.net)

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at;

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113  
[www.ico.org.uk](http://www.ico.org.uk)

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

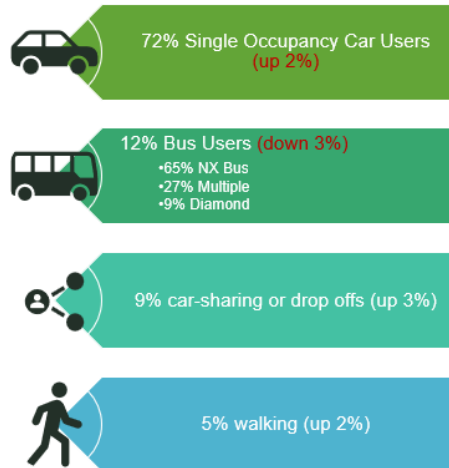
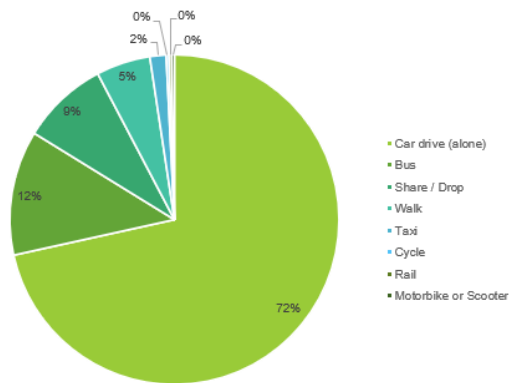
**Freedom of Information Team  
The Dudley Group NHS Foundation Trust**

This is a data request both under the Freedom of Information Act and the Environmental Information Regulations.

In consideration of the climate crisis, I would like to request the following information about how the organisation is enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.

- 1) over the past five years, broken down by year –**
  - a. how many staff members used the Cycle to Work scheme?**
    - i. 82 employees
  - b. what percentage of staff was this?**
    - i. Based on 5599 Permanent staff eligible this is a percentage uptake of 1.5%
  - c. what was the average value of the vouchers claimed on the scheme?**
    - i. £1165.81
  - d. what was the number of those who took up the scheme, who then failed to complete, leaving the organisation with costs?**
    - i. none
- 2) what tools does the organisation use to encourage **cycling** for their staff**
  - a. on a work basis**
    - i. Cycle2Work Scheme
    - ii. Secure bike store and changing facilities with free towels at RHH
  - b. on a leisure/health basis**
    - i. working with Dudley Council to:
      - a. promote cycling training for child, adults, and families.
      - b. Group bike rides
      - c. Maintenance sessions
    - ii. General communications to staff relating to the benefits of cycling and promoting 'Let's Ride' and other local cycling events
- 3) with regards to staff, does the organisation -**
  - a. have any monitoring for what modes of transport staff use -**
    - i. for their journey to work**
      - a. annual staff travel survey.
    - ii. for journeys during work time**
      - a. NA
  - b. and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights**
    - i. Date collection in January 2023:

# Mode of Transport



Transport Mode and Work Place	Russell's Hall Hospital	Community based	Corbett Hospital	Brierley Hill Health and Social Care Centre	Stourbridge Health and Social Care Centre	Centafife
Car drive (alone)	71%	92%	58%	89%	71%	33%
Bus	13%	8%	8%	0%	14%	33%
Car sharing	9%	0%	8%	0%	0%	0%
Walk	5%	0%	25%	0%	14%	33%
Taxi	2%	0%	0%	0%	0%	0%
Cycle	0%	0%	0%	0%	0%	0%
Motorbike or Scooter	0%	0%	0%	0%	0%	0%
Rail	0%	0%	0%	11%	0%	0%

#### 4) how many of the following does the organisation have available for staff use

- pedal cycles
- electric bikes
- motorbikes
- internal combustion cars
  - Certain departments have pool cars, however these are only for use within that department. This is Chemo, Out of hours and Therapies
- electric or hybrid cars
- internal combustion vans
  - therapy services
  - IT
  - EMBE
- electric or hybrid vans
- heavy trucks

- 5) **does the organisation mileage scheme clearly state the claim rate for cycling**
- a. Refers to AFC handbook due to changes in rate. AFC handbook confirms pedal cycle rate of reimbursement of 20p per mile.
- 6) **how many cycling miles have been claimed by the organisation's staff in the past five years**
- a. 222 Miles

Row Labels	Sum of No of Miles:
2018	67
2019	47
2020	14
2021	65
2022	29
<b>Grand Total</b>	<b>222</b>

- 7) **Regarding your current cycle to work scheme**
- a. **what scheme is currently in place?**
    - i. Cyclescheme.co.uk, under BHN Extras
  - b. **what is the maximum limit on the cost of a bike, if a limit is currently in place**
    - i. no limit