

Trust Headquarters  
 Russell's Hall Hospital  
 Dudley  
 West Midlands  
 DY1 2HQ

**Ref:** FOI-032024-000708

**Date:** 12/03/2024

**Address / Email:**

Dear

**Request Under Freedom of Information Act 2000**

Thank you for requesting information under the Freedom of Information Act 2000.

**Request**

For the last 3 tax year's (23/22, 22/21, 21/20) please provide the total cost of:

- Total number of staff hired with responsibility for freedom of information requests, (full time equivalent) .
- Total salary costs for staff with responsibility for freedom of information requests.
- Total for all other costs associated with handling freedom of information requests.
- Total number of freedom of information requests received, and total number responded with the requested information.

**Response**

For the last 3 tax year's (23/22, 22/21, 21/20) please provide the total cost of:

	21/20	21/22	22/23
•Total number of staff hired with responsibility for freedom of information requests, (full time equivalent).	1	1	1
	FOI is not their primary role and other tasks are incorporated.		
•Total salary costs for staff with responsibility for freedom of information requests.	As this varies per financial year, please review the NHS Employers Pay Scales, for the years specified. <a href="#">Pay scales for 2023/24   NHS Employers</a>		

<ul style="list-style-type: none"> <li>• Total for all other costs associated with handling freedom of information requests.</li> </ul>	<p>We are unable to answer this as we do not hold the information you have requested in a reportable format.</p> <p><b>When information is not in a reportable format</b></p> <p>The ICO guidance clearly states “FOIA only applies to information that a public authority already holds in recorded form at the time of a request. If you don't hold a particular piece of information that someone has asked for, you don't have to create it”.</p>		
<ul style="list-style-type: none"> <li>• Total number of freedom of information requests received, and total number responded with the requested information.</li> </ul>	01/04/2020 – 31/03/2021  389	01/04/2021 – 31/03/2022  508	01/04/2022 – 31/03/2023  600

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager  
Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ  
Email: [dgft.dpo@nhs.net](mailto:dgft.dpo@nhs.net)

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113  
[www.ico.org.uk](http://www.ico.org.uk)

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

**Freedom of Information Team**  
**The Dudley Group NHS Foundation Trust**