

Trust Headquarters
 Russell's Hall Hospital
 Dudley
 West Midlands
 DY1 2HQ

Ref: FOI-082024-0001079

Date: 24/09/2024

Address / Email:

Dear

Request Under Freedom of Information Act 2000

Thank you for requesting information under the Freedom of Information Act 2000.

Request

1. Who currently provides the Trust with Hybrid Mail Services for the locations below;
 - Main outpatients' appointment system (PAS)
 - Breast Screening Services
 - Diabetic Eye Screening
2. Can you please provide the contact names & email addresses for the Managers responsible for Hybrid Mail at these locations
3. What is the annual spend/annual volumes for these contracts
4. When are these contracts up for renewal or is there a Hybrid Mail tender imminent.
5. Who looks after Hybrid Mail contracts within Procurement?

Response

<u>Questions</u>	<u>Responses</u>
Q1. Who currently provides the Trust with Hybrid Mail Services for the locations below. <ul style="list-style-type: none"> • Main outpatients' appointment system (PAS) • Breast Screening Services • Diabetic Eye Screening 	Healthcare Communications UK LTD
Q2. Can you please provide the contact names & email addresses for the Managers responsible for Hybrid Mail at these locations.	The Trust wishes to apply S40 (personal information).
Q3. What is the annual spend/annual volumes for these contracts?	£480,000 Per Annum
Q4. When are these contracts up for renewal or is there a Hybrid Mail tender imminent.	Expires 31/03/2026

Q5. Who looks after Hybrid Mail contracts within Procurement?	The Trust wishes to apply S40 (personal information).
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If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager
Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ
Email: dgft.dpo@nhs.net

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113
www.ico.org.uk

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

**Freedom of Information Team
The Dudley Group NHS Foundation Trust**