

Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ

Ref: FOI-102024-0001144

Date: 10th October 2024

Address / Email:

Dear

Request Under Freedom of Information Act 2000

Thank you for requesting information under the Freedom of Information Act 2000.

Request

1. Number of Freedom of Information requests received.
2. Percentage that were sent out on time.
3. Number of which were sent back for internal review
4. Number of which were referred to the ICO.
5. Number of staff that you had in the year to process Freedom of Information requests. (if this changed throughout the year, please can we request the total number budgeted for and the average number actually in post)

Please can this be broken down into the following years.

- a. 1st April 2022 – 31st March 2023
- b. 1st April 2023 – 31st March 2024
- c. 1st April 2024 – to date

Response

	1st April 2022 – 31st March 2023	1st April 2023 – 31st March 2024	1st April 2024 – to date
1. Number of Freedom of Information requests received.	600	763	378 (to date) 07/10/2024
2. Percentage that were sent out on time.	We are unable to answer this as we do not hold the information you have requested in a reportable format.		

	When information is not in a reportable format		
	The ICO guidance clearly states “FOIA only applies to information that a public authority already holds in recorded form at the time of a request. If you don't hold a particular piece of information that someone has asked for, you don't have to create it”.		
3. Number of which were sent back for internal review	We are unable to answer this as we do not hold the information you have requested in a reportable format	Appeals managed 7	Appeals Managed 4 (to date) 07/10/2024
4. Number of which were referred to the ICO.	0	0	0
5. Number of staff that you had in the year to process Freedom of Information requests. (if this changed throughout the year, please can we request the total number budgeted for and the average number actually in post)	1	1	1

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager
Trust Headquarters
Russell’s Hall Hospital
Dudley
West Midlands
DY1 2HQ
Email: dgft.dpo@nhs.net

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire

FOI/REF FOI-

SK9 5AF

Tel: 0303 123 1113

www.ico.org.uk

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team
The Dudley Group NHS Foundation Trust