

Trust Headquarters  
Russells Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ

Ref: FOI-072025-0001710

Date: 23.7.25

Address / Email:

Dear

**Request Under Freedom of Information Act 2000**

Thank you for requesting information under the Freedom of Information Act 2000.

Under the Freedom of Information Act 2000, I would like to request the following information:

1a. A copy of any policies, standard operating procedure or guidance that sets out how the Trust identifies who qualifies as a foreign national or overseas visitor required to pay the Immigration Health Surcharge (IHS). **A copy of the policy is attached.**

1b. Please provide the results of the last audit of this policy and compliance levels with it. If such an audit has not been conducted within the last five years, please say so. **No audit in the last 5 years.**

2. A copy of any policies that set out what steps are taken if a patient, eligible to pay the Immigration Health Surcharge (IHS), seeks to access (or in fact has already accessed) services provided by the Trust for which payment would be owed. **A copy of the policy is attached. Once a patient is identified as paying the Immigration Health Surcharge no invoice or payment would be owed as they would be eligible for free treatment as we don't provide assisted pregnancy services.**

3a. A copy of any policies, standard operating procedure or guidance which set out the steps taken to invoice a foreign national for any episode of care delivered by the Trust which was not billed/ invoiced for prior to the episode of care being delivered. **A copy of the policy is attached.**

3b. A copy of any policies, standard operating procedure or guidance that set out the steps the Trust takes to collect unpaid debts where an episode / episodes of care have been provided to a foreign national. **A copy of the Debt Management Policy is attached.**

3c. Data which sets out the total amount (in GBP) for each of the last 3 calendar years that has been collected for the provision of any episode of care for a foreign national (i.e. any individual who is not entitled to that care free at the point of use).

- i. Collected by the Trust
- ii. Collected by a third party
- iii. That the Trust has written off

	Calendar year		
	2023	2024	2025 (Jan to date)
Collected by the Trust	22,858	26,478	42,658
Collected by a third party	0	0	18,664
That the Trust has written off	0	0	5,848

3d. The total amount (in GBP) which remains uncollected by the Trust for the provision of any episode of care for a foreign national. **£629,259.16**

**Please note any links in the attached documents are only accessible in house on Trust machines.**

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager  
Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ  
Email: [dgft.dpo@nhs.net](mailto:dgft.dpo@nhs.net)

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113  
[www.ico.org.uk](http://www.ico.org.uk)

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

**Freedom of Information Team  
The Dudley Group NHS Foundation Trust**