

Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ

Ref: FOI-012025-0001348

Date: 20.2.25

Address / Email:

Dear

Request Under Freedom of Information Act 2000

Thank you for requesting information under the Freedom of Information Act 2000.

Request

Please would you provide me with the name and email address of the person who manages Patients Services, this might be the Health Records Manager, the Information Governance Manager or a Patient Services Manager or Records Services Manager.

The areas that could fall within Patient Services are as follows:

- Health Records
- Data Quality
- Inpatient and Outpatient Booking
- Ward Clerks
- Receptionists
- Information Governance
- Disclosure Office/Subject Access Requests

This request for information is to enable me to promote an educational offer from the Institute of Health Records and Information (IHRIM) to the staff working in these areas. We would also like to engage with the managers and speak to them about professionalism and standards.

Response

Data Quality/Informatics: dgoh.informationdept@nhs.net

Information Governance : dgft.info.gov@nhs.net

General e-mail address for Learning and Development Team : dgft.learning@nhs.net

Access to Health Records dgft.accessteam@nhs.net

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager
Trust Headquarters
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Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ
Email: dgft.dpo@nhs.net

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113
www.ico.org.uk

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team
The Dudley Group NHS Foundation Trust