

## Dudley Group of Hospitals: Equality Impact Assessment

### Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

<b>1. Name of lead</b>	Director of Nursing
Contact number & email	Telephone : 01384 456111 Ext 3577 Denise.mcmahon@dgh.nhs.uk
Directorate or Department and Team	Nursing Directorate
<b>2. Name of service or policy</b>	<b>Being Open when Patients are Harmed Policy</b>
<b>2.1 Version</b>	V4
Is this a new or existing piece of work?	New
<b>3. Target audience</b> e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	This Policy applies to all staff involved in the delivery of patient care.
<b>4. What are the aims of the service/ policy?</b> i.e. what does the policy or service hope to achieve?	This policy has been written to encourage open communication between organisations, teams, staff, patients and their carers
<b>5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation?</b> <i>If No, please provide brief reasons.</i>	No. Policy confirms the arrangements for managing particular patient circumstances.
<b>6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation?</b> <b>If No, please provide brief reasons.</b>	No. However , as the policy can apply to children etc the approach to Being Open may need to be modified according to the patient's personal circumstances. This is covered in the Policy

If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required.

Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

**Name of person completing this screening: Julie Cotterill**

**Job Title: Governance Manager**

**Date sent to Head of Service, Matron or Head of department: 14.01.13**

**Date sent to Head of Communications, Trust HQ: 14.01.13**

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3251