

# Dudley Group NHS Foundation Trust: Equality Impact Assessment

## Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

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| <b>1. Name of lead</b>   | Karen Morrey   |
| Contact number & email   | Karen.morrey@dgh.nhs.uk  |
| Directorate or Department and Team   | On behalf of Hospital 24/7 Steering Group  |
| <b>2. Name of service or policy</b>  | Operational Policy Handbook for Hospital 24/7 Team   |
| Is this a new or existing piece of work?   | Update of an existing document   |
| <b>3. Target audience</b><br>e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff  | DGFT NHS staff   |
| <b>4. What are the aims of the service/ policy?</b> i.e. what does the policy or service hope to achieve?  | The Hospital 24/7 (H24/7) team consists of a multidisciplinary night team which has the competencies to cover a wide range of interventions and the capacity to call in specialist expertise when necessary. |
| <b>5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation?</b><br><i>If No, please provide brief reasons.</i> | No – the process and the actions taken by any of the teams members are the same regardless of the person's age, disability, ethnic origin, gender, religion/belief or sexual orientation.                    |
| <b>6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation?</b><br><i>If No, please provide brief reasons.</i>     | No – as above  |

If you have answered yes to any of questions 5 or 6, you must now complete a full Equality Impact Assessment using the proforma provided by the Trust.

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

**Name of person completing this screening:**

Karen Morrey

**Job Title:** Service Development Manager

**Date sent to Head of Service, Matron or Head of department:** August 2013

**Date sent to Head of Communications, Trust HQ:** 23<sup>rd</sup> October 2013

For advice relating to completion of this screening, please contact Human Resources on 456111, ext 3807