

Dudley Group of Hospitals: Equality Impact Assessment

Step 2 - Screening Tool

Please complete the following when screening your policy or service for potential impact on equality groups.

1. Name of lead	Derek Eaves
Contact number & email	Extn. 3418 derek.eaves@dgoh.nhs.uk
Directorate or Department and Team	Nursing Directorate
2. Name of service or policy	POLICY FOR DEVELOPING TRUST-WIDE POLICIES
Is this a new or existing piece of work?	Existing. Update.
3. Target audience e.g. patients and public; NHS staff; professional health organisations; voluntary organisation; internal staff	All staff in the Trust
4. What are the aims of the service/policy? i.e. what does the policy or service hope to achieve?	Ensure that the right process is undertaken when developing, approving and archiving policies
5. Does any part of this service or policy have the potential to have an adverse impact based on a person's age, disability, ethnic origin, gender, religion/belief or sexual orientation? <i>If No, please provide brief reasons.</i>	No. Applies to all staff equally
6. Are there any factors that could lead to different outcomes or satisfaction levels based on people's age, disability, ethnic origin, gender, religion/belief or sexual orientation? If No, please provide brief reasons.	No. Applies to all staff equally

If you have answered No to all of the above questions, a full assessment is not required. Please complete the following sign-off section and send a copy of this screening to your Head of Service, Matron or Head of Department as appropriate **and** to Liz Abbiss, Head of Communications at Trust HQ.

Name of person completing this screening:

Derek Eaves

Job Title:

Deputy Nursing Director

Date sent to Head of Service, Matron or Head of department:

February 2010

Date sent to Head of Communications, Trust HQ:

February 2010