

Date: 9/02/2015

FREEDOM OF INFORMATION ACT 2000 - Ref: FOI/012088

With reference to your FOI request in connection with 'Agency doctors' please see response below.

1. What are your current provisions for procuring Medical Locum Agency Doctors:

- a. **Mastervend Arrangement**
 - i. **If yes, please state which agency**
- b. **Managed Service**
 - i. **If yes, please state the provider**
- c. **Neutral vendor arrangement**
 - i. **If yes, please state the provider**
- d. **Preferred Supplier arrangement – local arrangement**
- e. **Preferred Supplier arrangement – national framework, ie CCS/HTE/LPP**
 - i. **If yes, which framework?**
HTE
- f. **Hybrid Preferred Supplier arrangement**

2. Are your agency rates:

- a. **Locally agreed**
- b. **Fixed by the framework (eg, CCS)**

Fixed By Framework HTE

3. Do you find that rates are escalated over the contract rates?

No

4. Do you deduct breaks from agency doctors?

Yes

5. Do you pay reduced rates for non-resident shifts?

Could you please clarify?

6. Do you pay for travel and/or accommodation costs for agency doctors?

No

7. Do you use 'off framework' agencies, ie, those not covered by your framework?

a. If so, please state:

We have in the past but not anymore, if we do have to use non-framework we ensure CV's are received, along with references, confirmation from the agency on what checks have been completed by their pre-employment log and we check the GMC register ourselves.

i. How you ensure compliance

See above

ii. How you manage pay and commission rates

Every CV that is passed onto us from a non-framework agency also comes with a total hourly charge rate and commission rates. It is the responsibility of the budget holder to review the CV suitability along with confirmation that they agree to the total hourly charge rates.

8. Please state which framework you use for the provision of Medical Locums?

HTE

9. What was your total spend (excluding VAT) for 2013/2014?

£294,009

10. Do you use a Direct Engagement/VAT Mitigation Model, eg, Staff Flow, 24/7 time, Staff flow?

YES 24/7 time