

Date: 29/05/2015

FREEDOM OF INFORMATION ACT 2000 - Ref: FOI/012241

With reference to your FOI request that was received in connection with 'Controlled Drugs' please see response below.

For a list of controlled drugs that have been reported lost/stolen from your NHS Trust between January 2010 and April 28 2015.

Please provide the answers in an excel spread sheet with the following headings: date, hospital/locations where the drug was stolen/lost, whether the drug was recovered/found, the name of the controlled drug, the approximate value.

Controlled medicine or drug is as defined within Misuse of Drugs legislation. The following link may assist:
<http://www.nhs.uk/chq/Pages/1391.aspx?CategoryID=73>

The Trust holds incidents on a centralised incident database. However, the database headings regarding drugs is a generic one that will capture any type of incident relating to drugs, so a report is not available electronically to report the exact data sets you have required.

To collate the detail that you require will involve a member of staff manually reviewing each individual report to establish the location, the name of the drug, whether the drug was lost or found and if there is a log of the approximate value.

There are 155 incident logs under the heading - medication - controlled drugs.

To retrieve the information for the dates January 2010 - April 28th 2015 would take the following amount of time:
155 incidents to be reviewed at approx. 10 minutes per record = 1550 minutes = 25.8 hours
At 25.8 hours x £25 per hour (FOI guidance) = £645 to retrieve the information.

The Trust is only required to provide information under FOI up to 18hours/£450.

As the time and cost exceeds this limit, could you please let us know if you would like The Trust to proceed with the retrieval of this information at a cost to you of £645?