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Date: 20/05/2015

**FREEDOM OF INFORMATION ACT 2000 - Ref: FOI/012260**

With reference to your FOI request that was received in connection with 'FOI management systems' please see response below.

I am currently doing some research on FOI management systems. Please can you tell me what system you currently use in your organisation – for example, do you rely on an excel spreadsheet or access database, or do you have a separate system?

If the latter, please can you confirm the name and provider of the system, how long you have had this system in place, and if it is a system which you would recommend (i.e. is it fit for purpose).

The Trust uses a web based solution that has been designed by the Trust's Senior Systems Developer, which we have been using since January 2011.