

Date: 15/08/2016

FREEDOM OF INFORMATION REQUEST FOI/012931 – E-Mail

Do you have a policy that allows staff to use your company e mail system to send out personal e mails? If so would it be possible to have a copy so we can check if a recently received private e mail from one of your employees conforms to the policy.

Please find attached the Trust's IT Acceptable Usage Policy please see sections 5.1.1, 5.2.1 and 5.2.2.

For a copy of the policy please contact FOI@dgh.nhs.uk quoting reference number 012931