

Date: 10/05/2017

FREEDOM OF INFORMATION REQUEST 013416

For a copy of the policies listed below please contact dgft.foi@nhs.net

RE: Medication adherence for people with Parkinson's in hospital

Parkinson's UK is trying to determine how people with Parkinson's, and their carers, are encouraged to take an active role in their treatment and care.

Please could you answer the questions below about your Trust's policies? Many thanks in advance for your assistance:

Self-administration of medicines policies

1. Does your Trust have a self-administration of medicines policy for competent patients - **Yes**
 - a. If yes, please provide a copy of this policy? - see attached
 - b. If yes, please outline whether this policy applies to all hospital sites and all wards, or specify the sites or wards to which it applies? – This applies to inpatient site – Russells Hall Hospital
 - c. If no, are you planning to introduce this policy in 2017/18? – N/A
2. If you have a policy please provide details of the use of the self-administration of medicines policy? This includes:
 - a. How are your staff informed about this policy? – Local intranet, team meetings, governance meetings, ward meetings, 1:1's.
 - b. How is the implementation of this policy monitored across the hospitals in your Trust? – Governance structure that reviews policies. If there are any incidents, complaints, compliments in the Policy area or observations from clinicians using the Policy then the policy is wording is considered to ensure it remains appropriate.
3. If you do not have a self-administration of medicines policy, why is this? [Please let us know of any barriers to introducing a policy in your Trust]. – N/A

Carers visiting hours

3. Do you currently have a policy which allows carers to visit the person they care for outside of visiting hours? - **Yes**
 - a. If yes, please provide a copy of this policy - See attached
 - b. If yes, please outline whether this policy applies to all hospital sites and all wards, or specify the sites or wards to which it applies – This applies to inpatient site – Russells Hall Hospital
 - c. If no, are you planning to introduce a policy in 2017/18? – N/A
 - d. If no, please outline any work that your Trust is undertaking with a view to enabling carers to visit the person they care for outside visiting hours? – N/A
4. If you have a policy, please provide details of the use of the policy to allow carers to visit outside of traditional visiting hours? This includes:
 - a. How are your staff informed about this policy? – Local intranet, team meetings, governance meetings, ward meetings, 1:1's.
 - b. How is the implementation of this policy monitored across the hospitals in your Trust? - Governance structure that reviews policies. If there are any incidents, complaints, compliments

in the Policy area or observations from clinicians using the Policy then the policy is wording is considered to ensure it remains appropriate.

5. If you do not have a policy which allows carers to visit the person they care for outside of visiting hours, why is this? [Please let us know of any barriers to introducing a policy in your Trust