

Date: 13/11/2018

FREEDOM OF INFORMATION REQUEST 014439 – Directors expenses

I would like to request the following information under the Freedom of Information Act:

1. Please provide statements for all purchase cards, 'p-cards', or any other credit or debit cards paid out using public funds, used by or for executive directors for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.
2. Please also provide details of all spending by executive directors using their own money which is then then claimed back from public funds for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.
3. Please also provide details of all spending on behalf of that individual, by the trust, for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.

Such purchases might include, but are not restricted to, costs associated with private car use (e.g mileage, care hire costs); public travel (e.g, train, bus, air fares); subsistence, (e.g. meals whilst away from normal place of work and hotel costs); spending on properties including purchase costs, rent, upkeep, refurbishment costs and relocation costs. Please include any other expenses which fall outside of these categories.

Please state if any expenses submitted by the below executives across the two years were rejected, and in each example give all details, including the name of the executive, the cost of the expense submitted, where it was purchased from, what it was for and the reason it was rejected. I am also requesting the receipts for these items. I recognise that the information I have requested may overlap with material that you publish online. But I am asking for a level of detail which goes beyond this, so there is no argument that the material is already publicly accessible. Please provide the above information for all executive directors for the two time periods I have specified. If this exceeds the cost limit under section 12 of the Freedom of Information Act, please could you provide this information for as many executive directors as possible before the cost limit is reached, in this order of preference:

Chief Executive
Deputy Chief Executive
Chief Finance Officer
Chief Operating Officer
Medical Director
Commercial Development Director
Business Development Director
Strategic Director
Chief Nursing Officer
Director of Development
Director of HR
Director of Communications
And then all other Executive Directors.

Please see attached, the spreadsheet includes a brief description of what the spend was for and the amount of the spend. **For a copy of the spreadsheet please contact dqft.foi@nhs.net and quote reference number 044439**

Copies of supporting documentation for each entry on credit card logs has not been provided, to provide this would exceed the 18 hours mandated under the Freedom of Information Act. Information is kept separately and would require a trawl through of manual and electronic files (unstructured data) to collate this information, however the spreadsheet has a description of what the spend was for and also the amount