

Date: 15/08/2019

FREEDOM OF INFORMATION REQUEST FOI/014941 - Specialist Skin Cancer Multidisciplinary Team (SSMDT)

I would like to make a freedom of Information (FOI) request to provide an answer to the following question relating to the most recent (please provide date) Specialist Skin Cancer Multidisciplinary Team (SSMDT) held in your respective NHS trust in the form of an electronic reply to each item:

Venue

Clinical Education Centre, Russells Hall Hospital with a video link to New Cross Hospital, Wolverhampton  
Medical staff present based on attendance records (including consultant surgeons, consultant medical oncologists, consultant clinical oncologists, consultant radiologists, consultant histopathologists, junior doctors [Specialist Registrars and Foundation Doctors] clinical nurse specialists and SSMDT coordinator)

- For a list of staff on the SSMDT please go to the Trust website <http://www.dgft.nhs.uk/services-andwards/oncology/> please scroll to the bottom of the page where there is an information leaflet titled The Skin Oncology Multidisciplinary Team.
- There is a core membership of medical staff needed for the skin SSMDT to be quorate. For every Skin SSMDT there needs to be a quorate of attendance for example, a dermatologist, a CNS, a plastic surgeon etc. This quoracy is set by national guidance from the quality surveillance team.

Hourly salary details of all participants

- This is confidential information and is not comparable with other SSMDT's due to expertise/ time in role/skill mix of consultants.

Time spent by each team member in preparing for the SSMDT meeting

- Not recorded but the MDT co-ordinator does most of the preparation for the meeting.

Time spent by team coordinator disseminating SSMDT outcome

- Not recorded but minutes are usually typed live at the meeting. Once the meeting has finished they are checked and then closed down as finished

Running time in minutes of the SSMDT

- Not recorded, this would vary from meeting to meeting and be dependent on the number of patients being discussed.

Number of new cases discussed – This would vary from meeting to meeting

Number of re-discussions discussed - This would vary from meeting to meeting

Did any patients attend the meeting? - No