

Freedom of Information request 015919 – Rota and rostering supplier

9/11/21

1. What rota software(s) and provider(s) does the trust use for medical staff (junior doctors and consultants)? (a rota is a pattern of shift work with no individuals attached to it. A rota is used to form a blueprint of compliance or rules based on working patterns for a department, team or unit e.g. to create junior doctor rotas compliant to the 2016 Junior Doctor contract. Rotas are not to be confused with rosters (when shifts are allocated to workers)
 - **Allocate (e-rota).**
2. What is the contract start and end date for the software(s) in Question 1?
 - **01/10/2018 to 31/09/2023.**
3. What percentage of medical doctors are using the software(s) in Question 1?
 - **0% for rota scheduling (100% can or have access for exception reporting).**
4. What framework was used to procure the supplier(s) in Question 1? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc.
 - **HealthTrust Europe framework 01525.2 – Lot 2 – Software.**
5. What rota software(s) and provider(s) does the trust use for surgical staff?
 - **Allocate (e-rota).**
6. What is the contract start and end date for the software(s) in Question 5?
 - **01/10/2018 to 31/09/2023.**
7. What percentage of surgical doctors are using the software(s) in Question 5?
 - **0%.**
8. What framework was used to procure the supplier(s) in Question 5? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc.
 - **HealthTrust Europe framework 01525.2 – Lot 2 – Software.**
9. What rota software(s) and provider(s) does the trust use for anaesthetics?
 - **Allocate (e-rota).**
10. What is the contract start and end date for the software(s) in Question 9?
 - **01/10/2018 to 31/09/2023.**
11. What percentage of anaesthetists are using the software(s) in Question 9?
 - **0%.**
12. What framework was used to procure the supplier(s) in Question 9? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc.
 - **HealthTrust Europe framework 01525.2 – Lot 2 – Software.**
13. Does the trust have any projects or procurements for a rota or rostering software on-going or scheduled in the next 12 months?
 - **No.**

14. If yes, list the upcoming projects or procurements and their planned start dates?
- **Not applicable.**
15. In order to participate in a rota or rostering tender, what is the process?
- **It depends on the contract. The procurement team would facilitate the process choosing the optimal route for each procurement and would generally use national framework agreements wherever possible.**
16. Is your rota supplier the same as your rostering supplier?
- **No.**
17. If no, please state the name of the rostering software(s) and provider(s) for the above staff groups (medical, surgical and anaesthetics.)
- **Rotamap – CLW for anaesthetics and Medirota for all other medical staff.**
18. Please state the contract start and end dates for the rostering software(s) in Question 17.
- **The Medirota contract runs from 01/11/2020 to 31/10/2022. The Rotamap contract is for the time period stated and allows for 2 x 12-month extensions.**
19. What is the job title(s) and department(s) of the decision maker(s) on the above software(s)?
- **The contract is noted as being up to a maximum of £125k per annum so would fall in the bracket that the Chief Executive Officer and Director Of Finance need to approve, the Chief People Officer would also be a key decision maker.**
20. What is the annual cost of the above rota and rostering software(s)?
- **As above.**
21. Are there any exit costs incurred for changing the above rota and rostering software(s)? If yes, please state the exit costs.
- **Costs would be expected in terms of data cleansing and transfer. Implementation costs such as training for the Medical Workforce Team and users. Were we to terminate the contract we would be liable to pay for the remaining cost of the contract.**
22. What is the notice period for the above software(s)?
- **The contract allows for termination for poor performance but there is no notice period.**
23. What other rota and rostering systems are used by the Trust? Please state the names of any providers used and what they are used for?
- **Allocate HealthRoster which is used for rostering for Agenda for Change Staff e.g. Nurses.**