

Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ

Ref: FOI-052023-00077

Date: 26/5/23

Address / Email:

Dear

Request Under Freedom of Information Act 2000

Thank you for requesting information under the Freedom of Information Act 2000.

Response

Under Freedom of Information Act, I would like to request the following information:

Self-administration of medication policies

1. Does your hospital have a self-administration of medication policy? Y/N if yes:

- No, however guiding principles and details on self-medication process are outlined in the Medicines Management Policy. The multidisciplinary team can undertake a risk assessment for the patient to self administer. If this is clinically safe to do so, then provision will be made by the clinical team to enable this.

a) Does it enable all people with Parkinson's admitted to the hospital to be assessed to administer their own medication should they wish to do so?

b) Does your hospital have the necessary resources (e.g. lockable cupboards, staff training) to enact the self-administration of medication policy?

c) How many inpatient wards/departments is the self-administration of medication policy operational in out of the total number of inpatient wards/departments?

Training

2. Do you require inpatient hospital ward clinical staff who prescribe or administer medicine to complete training on medication management in Parkinson's? Y/N If yes:

- Yes the principles of safe prescribing and administration of medication are included in the in house Medicines Management Training. However, no specific information is included on medication management in Parkinson's.

- a) Is this training mandatory for staff who prescribe or administer medicine ? - Yes registrants
- b) Please specify the name of this training and course provider? - Medicines Management training and this is an in house course
- c) What percentage of staff who prescribe or administer medicine have completed this training? Required to be >90%
- d) Which types of clinician are required to complete this training? Registrants involved in prescribing, dispensing, supply and administration of medicines
- e) How often do you require staff who prescribe or administer medicine to repeat this training? every 3 years

3. Do you require inpatient hospital ward clinical staff to complete training on time critical or time sensitive medications (including Parkinson's medication)? Y/N, if yes:

- Yes time critical medicines covered in Trust Medicines Management Training, as outlined in Q2 for questions 3a-e

- a) Is this training mandatory for staff who prescribe or administer medicine?
- b) Please specify the name of this training and course provider?
- c) What percentage of staff who prescribe or administer medicine have completed this training?
- d) Which types of clinician are required to complete this training?
- e) How often do you require staff who prescribe or administer medicine to repeat this training?
E-prescribing

4. Does your hospital have e-prescribing? Y/N - Yes

a) Does it have the functionality to record when medication was administered in 30 minute intervals over a 24 hour period? - Yes, the exact time that the medication is administered is recorded and the e-prescribing system. It can be configured by user to view medications administered at 30 minute intervals.

b) Does it have the functionality to alert hospital ward staff when a patient's medication is due to be administered? - No alarm, however there is a visual alert (red highlighting) when medication is late in being administered.

c) Does it have the functionality to alert hospital ward staff when a patient's medication is late in being administered? - No alarm, however there is a visual alert (red highlighting) when medication is late in being administered.

d) Does your hospital have an electronic alert system to identify patients requiring time critical medication? If yes, please list the health conditions included as requiring time critical medication? - No however this functionality is being explored at present

e) Does your hospital use an e-prescribing system to regularly run reports of delayed medication doses and 'drugs not available' for Parkinson's medication? - Yes, via emergency medicines cabinet or on-call pharmacist

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager
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Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113
www.ico.org.uk

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team
The Dudley Group NHS Foundation Trust