

Trust Headquarters  
 Russell's Hall Hospital  
 Dudley  
 West Midlands  
 DY1 2HQ

**Ref:** FOI-122023-000484

**Date:** 29<sup>th</sup> December 2023

**Address / Email:**

Dear

**Request Under Freedom of Information Act 2000**

Thank you for requesting information under the Freedom of Information Act 2000.

**Request**

*This is an information request relating to posters paid for by the trust in the last 3 financial years, and the current year to date (2019,20 2020/21, 2021/22, 2022/23).*

*Please include the following information:*

- *total amount and cost of all posters paid for by the trust which are used in the hospitals, clinics, offices and other buildings of the trust.*
- *the total number of posters in foreign languages paid for by the trust.*
- *the total cost of foreign language posters*

**Response**

<i>total amount and cost of all posters paid for by the trust which are used in the hospitals, clinics, offices and other buildings of the trust.</i>	2019/20 - £2,220.27  2020/21 - £2300.14  2021/22 - £1134.99  2022/23 - £1181.19
<i>the total number of posters in foreign languages paid for by the trust.</i>	We are unable to answer this as we do not hold the information you have requested in a reportable format.
<i>the total cost of foreign language posters</i>	<b>When information is not in a reportable format</b>  <i>The ICO guidance clearly states "FOIA only applies to information that a public authority already holds in recorded form at the time of a request. If</i>

	<p><i>you don't hold a particular piece of information that someone has asked for, you don't have to create it".</i></p>
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If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager  
Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ  
Email: [dgft.dpo@nhs.net](mailto:dgft.dpo@nhs.net)

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113  
[www.ico.org.uk](http://www.ico.org.uk)

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

**Freedom of Information Team  
The Dudley Group NHS Foundation Trust**