

Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ

**Ref:** FOI-072024-0001023

**Date:** 26<sup>th</sup> September 2024

**Address / Email:**

Dear

**Request Under Freedom of Information Act 2000**

Thank you for requesting information under the Freedom of Information Act 2000.

**Request**

- What framework do you currently use for any face-to-face training requirements that cannot be covered by the NHS Trust directly?
- If there is a specific framework above, please provide contact details to be able to gain access onto the framework?
- If you needed a specific training requirement that cannot be facilitated by a on framework provider – do you have the ability to use a provider off framework?
- Name of the individual who oversees the facilitation of outsourced face to face training along with their contact details.
- What face to face training has been outsourced over the last 12 months and how many staff have been trained in this subject?
- What face to face training modules do you have the most trouble with outsourcing?

**Response**

- **What framework do you currently use for any face-to-face training requirements that cannot be covered by the NHS Trust directly?**

We'd follow standard financial instructions and work with providers on framework if possible; or otherwise approach training providers for quotes.

- **If there is a specific framework above, please provide contact details to be able to gain access onto the framework?**

We do not have the details for specific frameworks – these would explored once the need was identified.

- **If you needed a specific training requirement that cannot be facilitated by a on framework provider – do you have the ability to use a provider off framework?**

Training can be purchased from providers that are not on frameworks – in line with our standing financial orders. This requires competitive quotes or tendering depending on total contract value.

- **Name of the individual who oversees the facilitation of outsourced face to face training along with their contact details.**

The department who oversees this Medical Education Department. The Trust wishes to apply exemption S40 of the Freedom of Information Act, therefore will not supply the name for the above question.

- **What face to face training has been outsourced over the last 12 months and how many staff have been trained in this subject?**

We are unable to answer this as we do not hold the information you have requested in a reportable format. The ICO guidance clearly states "FOIA only applied to information that a public authority already holds in recorded form at the time of a request. If you don't hold a particular piece of information that someone has asked for, you don't have to create it."

- **What face to face training modules do you have the most trouble with outsourcing?**

None for corporate learning and development.

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager  
Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ  
Email: [dgft.dpo@nhs.net](mailto:dgft.dpo@nhs.net)

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113  
[www.ico.org.uk](http://www.ico.org.uk)

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

**Freedom of Information Team  
The Dudley Group NHS Foundation Trust**