

Trust Headquarters
Russells Hall Hospital
Dudley
West Midlands
DY1 2HQ

Ref: FOI-082025-0001832

Date: 15.8.25

Address / Email:

Dear

Request Under Freedom of Information Act 2000

Thank you for requesting information under the Freedom of Information Act 2000.

Request

I am writing to request information under the freedom of information act on your organisations use of Job Planning. Please can you fill out the questions for each staffing group listed in the table below-

Response

	Consultants	SAS Doctors	Allied Health Professionals (AHPs)
1. Does your organisation use job planning software?	Yes	Yes	Yes
2. If yes, please can you specify the name of the job planning supplier?	Allocate E Job Plan	Allocate E Job Plan	Allocate E Job Plan
3. If no, could you please specify how you carry out job planning?- for example paper based, Excel, Microsoft word, Other- please state	n/a	n/a	n/a
4. What is the contract start date for your job planning supplier?	1/10/23	1/10/23	1/10/23
5. What is the contract end date for your job planning supplier?	31/3/26	31/3/26	31/3/26
6. What was the annual cost of your job planning supplier for the financial year 24/25 (April 2024 - March 2025)?	The Trust considers releasing costs to be commercially sensitive, Exemption Section 43 (2) Commercial Interests is applied		
7. Is job planning in your organisation demand led?	Yes	No	No
8. If yes, what frequency is it reviewed? (Monthly, Quarterly, Annually)	Annually	-	-

9. For each staffing group what percentage of staff is job planning rolled out to?	100% of consultants have a Job plan published on Allocate	100% of SAS doctors have a plan published on Allocate	Currently in annual round
10. What other third-party systems does your Job planning system integrate with?	NA	NA	NA

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager
Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ
Email: dgft.dpo@nhs.net

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113
www.ico.org.uk

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team
The Dudley Group NHS Foundation Trust