

Trust Headquarters  
Russells Hall Hospital  
Dudley  
West Midlands  
DY1 2HQ

**Ref:** FOI-072025-0001745

**Date:** 19.8.25

**Address / Email:**

Dear

**Request Under Freedom of Information Act 2000**

Thank you for requesting information under the Freedom of Information Act 2000, please see response below.

We would ask for your NHS Trust to provide information on two aspects:

1. Whether safety screening forms or checklists which are completed by patients prior to a diagnostic imaging examination are in paper form or in digital format (e.g. web-based or tablet)?
  - **The forms are paper based.**

This includes but may not be limited to:

1. Inclusive Pregnancy status (IPS) or last menstrual period (LMP) forms
  2. Magnetic resonance imaging (MRI) safety forms
  3. Contrast media administration (all modalities)
  4. Bone densitometry (DXA) patient questionnaire
  5. Any other examination-specific forms e.g. CT colonography or cardiac questionnaires.
- 
2. If any of these are completed in paper form, we would ask for a copy of the current version to be sent via email.

We do not require information regarding staff completed forms e.g. WHO safety forms however, we would request that forms initially completed by a patient and co-signed by a staff member at the time of the examination are included.

**- Please see attached forms**

**For a copy of the forms please contact [dgft.foi@nhs.net](mailto:dgft.foi@nhs.net) quoting the FOI reference number**

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager  
Trust Headquarters  
Russell's Hall Hospital  
Dudley  
West Midlands

FOI/REF FOI-

DY1 2HQ

Email: [dgft.dpo@nhs.net](mailto:dgft.dpo@nhs.net)

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Tel: 0303 123 1113

[www.ico.org.uk](http://www.ico.org.uk)

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

**Freedom of Information Team**

**The Dudley Group NHS Foundation Trust**