

Trust Headquarters
Russell’s Hall Hospital
Dudley
West Midlands
DY1 2HQ

Ref: FOI-102024-0001145

Date:

Address / Email:

Dear

Request Under Freedom of Information Act 2000

Thank you for requesting information under the Freedom of Information Act 2000.

Request

Number of Subject Access Requests received.
Percentage that were sent out on time.
Number of which were sent back for internal review
Number of which were referred to the ICO.
Number of staff that you had in the year to process Subject Access requests. (if this changed throughout the year, please can we request the total number budgeted for and the average number actually in post)

Please can this be broken down into the following years.

1st April 2022 – 31st March 2023
1st April 2023 – 31st March 2024
1st April 2024 – to date

Response

	1st April 2022 – 31st March 2023	1st April 2023 – 31st March 2024	1st April 2024 – to date
1. Number of Subject Access Requests received.	We are unable to answer this as we do not hold the information you have requested in a reportable format, subject access requests are not managed centrally and can be managed by several teams / areas in the organisation, dependant on nature of the request.		
2. Percentage that were sent out on time.			
3. Number of which were sent back for internal review			

4. Number of which were referred to the ICO	0	2	0
5. Number of staff that you had in the year to process Freedom of Information requests. (if this changed throughout the year, please can we request the total number budgeted for and the average number actually in post)	We are unable to answer this as we do not hold the information you have requested in a reportable format, subject access requests are not managed centrally and can be managed by several teams / areas in the organisation, dependant on nature of the request.		

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager
Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ
Email: dgft.dpo@nhs.net

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113
www.ico.org.uk

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team
The Dudley Group NHS Foundation Trust